

## **Lebanon Board of Park Commissioners**

### **Minutes**

**February 1<sup>st</sup>, 2023**

#### **Call to Order**

President Laurie Gross called meeting to order.

#### **Roll Call**

All members are present.

#### **Minutes**

President Gross requested motion to approve December's minutes. Vice President Diane Scott made a motion to approve; Member Shirley McClaine seconded; motion carried unanimously.

#### **2023 Park Board Elections**

Laurie Gross opened the floor for nominations for the election of officers for the new year. Member Jessica Lollar made a motion to keep the current officers as Laurie Gross President, Diane Scott Vice President, and Karen Galvin Secretary; Member Shirley McClaine seconded; motion carried unanimously.

#### **Old Business**

Kevin Krulik presented an update on Stone Eater bike park. A few members asked Kevin Krulik questions that they have about the park.

President Laurie Gross entertained a motion to authorize the with contingent on the final approval. Vice President Diane Scott made a motion to approve; Member Shirley McClaine seconded; motion carried unanimously.

Deb Schmucker presented an update on the five-year master plan that she is developing for the park.

#### **New Business**

President Laurie Gross is looking for a motion to appoint a park board member to the planning commission; Member Shirley McClaine would like to nominate Vice President Diane Scott; Secretary Karen Galvin seconded; motion carried unanimously.

After looking over the meeting dates for 2023, there has been a request to change the July date to July 12<sup>th</sup>. President Laurie Gross requested a motion to approve the July meeting date change. Member Shirley McClaine made a motion to approve; Vice President Diane Scott seconded; motion carried unanimously.

#### **Director's Report**

All Christmas decorations have been taken down from downtown and Memorial Park. We are finishing up going through each scene, garland, and Christmas decoration. The necessary repairs will be made, and things will be ready for next year.

When temperatures have allowed us to safely work outside, we have been cutting back the growth on the rural part of the Big 4 Trail. We've also taken down 10 trees, most of them from the Ruth Brookshire Arboretum.

We've had several bad weather events which require plowing and treating all trails, parking lots, and walkways. We've also handled the downtown roads, parking areas and sidewalks by hand shoveling the sidewalks and walkways.

With the bad weather, our crew has been very productive indoors! All equipment has been cleaned and organized, the office restrooms are currently being updated and fixtures are being replaced. The pool pump houses are being thoroughly cleaned and repairs are being made.

Some of our maintenance techs are registered with Purdue to complete pesticide training. We will also be sending a couple through Certified Pool Operator (CPO) training with Spear Corporation. I have also requested that all Park Employees go through CPR training at a later date. We are also in the process of repairing or replacing AED's and other lifesaving equipment.

Applications are still being accepted for our open Maintenance Tech position. Interviews will start the first week of February. Applications can be found on our website under Employment.

If you are looking for a fun summer job, we are currently hiring for Seashore Waterpark! Applications can be found online and applicants must be at least 15 years old. Starting pay is \$10 per hour and we are hiring for lifeguards and concessions. Open interviews will take place this Saturday, February 4<sup>th</sup> from 10am – 2pm at the Park Office.

The office has been busy booking several rentals already for the 2023 summer. We currently have 5K races on the books as well. Be sure to contact us, as our calendar is filling up fast. We are looking for a fun and busy summer!

Thomas Engels, our Office & Recreation Coordinator, is currently studying to take a Lifeguard Instructor Certification course in early February. Once he completes this, he will be certifying all of our lifeguards in house. This will be a major asset to us!

Pool Party Rentals are now open! We have booked 15 dates already. Be sure to give us a call to book your pool party for this summer. Pool Passes are also on sale. These can be purchased online or over the phone.

### **Programs and Events**

- We had the biggest turnout for our Snowman Building Contest with 85 entries! It was a tough decision, but the Park Staff decided on 5 winners. We had a blast seeing everyone's creativity and look forward to doing this again next year!

**Consideration of Claims**

President Gross requested motion to approve the claims; Vice President Diane Scott made a motion to approve the claims; Member Jessica Lollar seconded; motion carried unanimously.

**Adjournment**

President Gross requested a motion to adjourn meeting Secretary Karen Galvin made a motion to adjourn; Member Shirley McClaine seconded; motion carried unanimously.

Respectfully Submitted,

Taylor Orr

Office Manager