

BOARD OF WORKS – MINUTES
MONDAY, SEPTEMBER 25, 2023

MEMBERS: Mayor Matt Gentry, Rebecca McClure, Bill Stoner, Allen Milburn, Dick Robertson

Also present – Attorney Rob Schein, Clerk-Treasurer Tonya Thayer

Mayor Matt Gentry calls the meeting to order at 6:15 p.m.

Everyone is led in the Pledge of Allegiance.

Roll Call conducted by Clerk-Treasurer Thayer – Dick Robertson absent

REPORTS FROM DEPARTMENT HEADS

POLICE DEPARTMENT – Chief Chad Morgan – Verbal report given & written report submitted.

FIRE DEPARTMENT – Chief Chuck Batts – Verbal report given & written report submitted.

PARKS DEPARTMENT – Logan Banks – Verbal report given & written report submitted.

ENGINEERING Department – Engineer Kevin Krulik – Verbal report given & written report submitted.

PLANNING DEPARTMENT – P & Z Matt Reynolds – Verbal report given & written report submitted.

STREET DEPARTMENT – Superintendent David Newell – Verbal report given & written report submitted.

COMMUNICATIONS DEPARTMENT – Director Joe LePage – Verbal report given & written report submitted.

NEW BUSINESS

Leat
10/14/23

STREET CLOSURE REQUEST – THE HEART OF LEBANON – FALL FESTIVAL – Missy Krulik explains the Board approved a Street Closure in July for the Fall Festival on September 30th from 12:00 – 5:00 p.m. in downtown Lebanon. Missy is now requesting permission to serve alcohol at the event, Klooz Brewz and That’s Sport Bar have been invited to attend.

Motion by Stoner to approve the request to serve alcohol, 2nd by McClure.

Motion carries by a unanimous vote.

OUTDOOR SEATING/PUBLIC SIDEWALK REQUEST – BOONE COUNTY JAIL

DISTILLERY – Kevin Krulik, City Engineer explains in 2017/2018 we acquired right-of-way from Sean Stoller the then owner and current owner of the Distillery, to build the Plaza that sits on the northwest corner of Meridian St. and Washington St. always envisioning that someday that might allow a user on that corner to use that Plaza for outdoor dining and seating and food and beverage uses. Kevin introduces Jackie Johnson with Boone County Distillery who is present. They will use whiskey barrels with chains between them to block off the area for seating and serving alcoholic beverages.

Motion by Milburn to approve the outdoor seating request, 2nd by Stoner.

Motion carries by a unanimous vote.

BID OPENING – STONE EATER BIKE PARK – CROSS COUNTRY AND SKILLS TRAILS

– Kevin Krulik, City Engineer states 3 bid packages have been received, 2 were received from the online portal for bidding and one was delivered in person. Kevin reads the bids Tom Ritz Designs LLC/Pump Tracks USA for base bid \$264,000, Alternate A \$16,000, Alternate B \$20,000, Alternate C \$43,000, the next bid is from Progressive Trail Design for base bid \$438,500, Alt. A \$51,077.98, Alt. B \$63,487.47, Alt. C \$140,464.43, and the next bid is from Steele & Associates for base bid \$353,760, Alt. A \$17,600, Alt. B \$22,000, Alt. C \$47,520. The bid award will take place on October 10, 2023, at 5:30 p.m.

CONTRACT RECOMMENDATION – STONE EATER BIKE PARK – FENCING REPAIRS AND UPGRADES – Kevin Krulik, City Engineer explains this is a small job and less than \$50,000 and according to Public Work law this just requires us to request quotes on a more personal basis with no formal bid process. Kevin states they reached out to 5 different potential contractors, 2 bids were received, and we choose Summers AG Fencing for \$29,272.60.

Motion by Stoner to enter into a contract with Summers AG Fencing pending legal review and authorizing the Mayor to sign, 2nd by McClure. Motion carries by a unanimous vote.

CONTRACT RECOMMENDATION – STONE EATER BIKE PARK – PRAIRIE BUFFER SEEDING – Kevin Krulik, City Engineer explains this job falls into the \$50,000 to \$150,000 category which requires us to invite 3 persons to bid and send out invitations seven days prior to receiving the quotes. We sent quotes to 6 different potential contractors, Williams Creek Management was the lowest most responsible bid for \$99,930.

Motion by Stoner to enter into a contract with Williams Creek Management pending legal review and authorizing the Mayor to sign, 2nd by Milburn. Motion carries by a unanimous vote.

ANNOUNCEMENTS

Mayor Gentry announces Halloween Trick or Treat date will be October 31 from 6:00 – 9:00 p.m.

CLAIMS

Motion by Stoner to approve claims, 2nd McClure. Motion carries by a unanimous vote.

ADJOURNMENT

Motion by Stoner to adjourn, 2nd by Milburn. Motion carries by a unanimous vote.

The next Board of Works meeting is scheduled for October 10, 2023, at 5:30 p.m

Respectfully submitted – Tonya Thayer Clerk-Treasurer