

BOARD OF WORKS – MINUTES
MONDAY, AUGUST 14, 2023

MEMBERS: Mayor Matt Gentry, Rebecca McClure, Bill Stoner, Allen Milburn, Dick Robertson

Also present – Attorney Rob Schein, Clerk-Treasurer Tonya Thayer

Mayor Matt Gentry calls the meeting to order at 5:30 p.m.

Everyone is led in the Pledge of Allegiance.

Roll Call conducted by Clerk-Treasurer Thayer – All present

APPROVAL OF MINUTES JULY 24, 2023

Motion by Stoner to approve said minutes, 2nd by Robertson. Motion carries by a unanimous vote.

REPORTS FROM DEPARTMENT HEADS

POLICE DEPARTMENT – Asst. Chief Amy Dickerson – Verbal report given & written report submitted.

FIRE DEPARTMENT – Chief Chuck Batts – Verbal report given & written report submitted.

PARKS DEPARTMENT – Superintendent John Messenger – Verbal report given & written report submitted.

ENGINEERING Department – Engineer Kevin Krulik – Verbal report given & written report submitted.

PLANNING DEPARTMENT – Director Ben Bontrager – Verbal report given & written report submitted.

STREET DEPARTMENT – Superintendent David Newell – Verbal report given & written report submitted.

COMMUNICATIONS DEPARTMENT – Director Joe LePage – Verbal report given & written report submitted.

Seat 10/3/23

NEW BUSINESS

Council gives consent to take the agenda out of order.

STREET CLOSURE REQUEST – LEBANON HIGH SCHOOL HOMECOMING PARADE – LHS STUDENT COUNCIL – Addie Hand and Audrey Patterson come before the Board to request a rolling street closure for the Homecoming Parade on September 29, 2023. The Parade will begin at 5:00 p.m. and last about an hour. See map for street details.

Motion by McClure to approve the street closure request for the Lebanon High School Homecoming Parade as presented, 2nd by Stoner. Motion carries by a unanimous vote.

SURPLUS/RETIRING OF LEBANON POLICE DEPARTMENT K9 ANYA – Deputy Chief Amy Dickerson introduces Anya and her handler Officer Tommy Nash, she is a 7-year-old Dutch Shepherd that started with LPD in 2017. Amy explains the training and classes Anya has been through over the years and how valuable she has been to LPD. Officer Nash says a few words about his work with Anya. Mayor Gentry shakes hands with Anya and wishes her well.

Motion by Milburn to Retire/Surplus Anya as stated above, 2nd by Stoner. Motion carries by a unanimous vote.

STREET CLOSURE REQUEST – HARNEY DRIVE – MEYER NAJEM – Engineer, Kevin Krulik explains Harney Drive will need to be closed from N. of Camp St. to the first entrance of Harney School to widen the street and expand the parent drop off area. This closure will last for around 3 weeks.

Motion by Robertson to approve the Harney Drive closure as presented, 2nd by Stoner. Motion carries by a unanimous vote.

STREET CLOSURE REQUEST – CR 375 N – LEAP ROAD RECONSTRUCTION
STREET CLOSURE REQUEST – CR 450 N – LEAP ROAD RECONSTRUCTION – Engineer Kevin Krulik displays a map of the Eli Lilly area, they will be improving adjacent rights of way going in and out of this area. There were prior approvals and MOU's that were put into place between IEDC and the City for these improvements allowing them the ability to close 375 N and 450 N Krulik explains

this is roughly a 10-month construction process and will start in the next couple of weeks.

Motion by Stoner to approve the Street Closure Request for reconstruction of CR 375 N and 450 N, 2nd by Robertson. Motion carries by a unanimous vote.

CLOSEOUT CHANGE ORDER – WITT ROAD BRIDGE (CO #3) – Kevin Krulik, Engineer explains a negative change order in the amount of -\$128,783.64 for HIS Constructors, Inc.

Motion by Milburn to approve negative change order for Witt Road Bridge Change Order #3, 2nd by McClure. Motion carries by a unanimous vote.

CLOSEOUT CHANGE ORDER – WITT ROAD BRIDGE (CO #5) – Kevin Krulik, Engineer explains a negative change order in the amount of -\$84,510 for HIS Constructors, Inc.

Motion by Stoner to approve negative change order for Witt Road Bridge Change Order #5, 2nd by McClure. Motion carries by a unanimous vote.

STANDARD OPERATING GUIDELINES AMENDMENT – LEBANON FIRE

DEPARTMENT – LFD Chief Chuck Batts describes the process for the amendment to SOG to establish a fair and equitable process for a promotion or rank deferral.

Motion by Robertson approve the amendment to SOG for the Lebanon Fire Department, 2nd by Stoner. Motion carries by a unanimous vote.

APPROVAL OF LILLY – SECONDARY PLAT & ACCEPTANCE OF RIGHT-OF-WAY –

Ben Bontrager, Planning & Zoning Director explains the 600 acre property for Lilly on the north side of town are assembling all those parcels and subdividing into three lots: Lot 1 A and 1 B are divided by the railroad tracks (mostly west of RR

track) which is part of LP1 (which is the larger site) and then Lot 2 which is the southern corner of that piece is for the LP2 project. So this would be approval of the secondary plat and then acceptance of right-of-way when they are dedicating some right-of-way on 375 N. and 450 N.

Motion by Robertson to approve the Secondary Plat and accept the rights-of-way for the Lilly project, 2nd by Milburn. Motion carries by a unanimous vote.

BID AWARD – LEBANON MUNICIPAL BUILDING RENOVATIONS – CONSTRUCTION

– Kevin Krulik, City Engineer explains 2 bids were received and he recommends we award TD Construction Co. the bid for \$128,744.

Motion by Robertson to award the bid to TD Construction Co., subject to funding and legal review and authorizing Mayor to sign, 2nd by Stoner. Motion carries by a unanimous vote.

BID AWARD – LEBANON MUNICIPAL BUILDING RENOVATIONS – FURNITURE –

Kevin Krulik, City Engineer explains 2 bids were received and he recommends we award RJE the bid for \$52,849.99.

Motion by Milburn to approve the request for furniture, subject to funding and legal review and authorizing the Mayor to sign, 2nd by McClure. Motion carries by a unanimous vote.

BID AUTHORIZATION – STONE EATER BIKE PARK – PARKING LOT

IMPROVEMENTS – Kevin Krulik, City Engineer is requesting that we not issue an RFP for a construction manager, that was approved at a prior meeting (discussion follows). Krulik is requesting authorization to issue bid packages for Parking Lot and Trail Improvements.

Motion by Robertson to authorize Kevin to issue a proposal for the Parking Lot and Trail Improvements at Stone Eater Bike Park, 2nd by Stoner. Motion carries by unanimous vote.

CLAIMS

Motion by Stoner to approve claims, 2nd McClure. Motion carries by a unanimous vote.

ADJOURNMENT

Motion by Robertson to adjourn, 2nd Milburn. Motion carries by a unanimous vote.

The next Board of Works meeting is scheduled for August 28, 2023, at 6:15 p.m.

Respectfully submitted – Tonya Thayer Clerk-Treasurer