

BOARD OF WORKS – MINUTES

MONDAY, JULY 24, 2023

MEMBERS: Mayor Matt Gentry, Rebecca McClure, Bill Stoner, Allen Milburn, Dick Robertson

Also present – Attorney Rob Schein, Clerk-Treasurer Tonya Thayer

Mayor Matt Gentry calls the meeting to order at 6:15 p.m.

Everyone is led in the Pledge of Allegiance.

Roll Call conducted by Clerk-Treasurer Thayer – Becky McClure absent

APPROVAL OF MINUTES JULY 10, 2023

Motion by Stoner to approve said minutes, 2nd by Milburn. Motion carries by a unanimous vote.

REPORTS FROM DEPARTMENT HEADS

POLICE DEPARTMENT – Chief Chad Morgan – Verbal report given & written report submitted.

FIRE DEPARTMENT – Chief Chuck Batts – Verbal report given & written report submitted.

PARKS DEPARTMENT – Superintendent John Messenger – Verbal report given & written report submitted.

ENGINEERING Department – Engineer Kevin Krulik – Verbal report given & written report submitted.

PLANNING DEPARTMENT – Director Ben Bontrager – Verbal report given & written report submitted.

STREET DEPARTMENT – Superintendent David Newell – Verbal report given & written report submitted.

COMMUNICATIONS DEPARTMENT – Director Joe LePage – Verbal report given & written report submitted.

NEW BUSINESS

ROAD CLOSURE REQUEST – CR 375 N (POINDEXTER EXCAVATING) – Engineer Kevin Krulik explains Poindexter Excavating is the subcontractor for Flour for Lilly site, they will be installing a 42” culvert underneath 375 just west of Witt Rd. this will help to alleviate some drainage concerns that they have right now with the site development. Ultimately, need road closure for 3-5 days towards the end of the week.

Motion by Robertson to approve road closure request for 375 N as presented, 2nd by Stoner. Motion carries by a unanimous vote.

STREET CLOSURE REQUEST – THE HEART OF LEBANON – Missy Krulik, Executive Director of The Heart of Lebanon is requesting street closure for The Fall Festival on September 30 from 11:00 – 6:00 p.m. (with the event running from 12:00 – 5:00 p.m.) on Washington St. from Lebanon St. to Meridian St., Meridian St. from Washington St. to Main St. and Main St. from Meridian St. to East St.

Motion by Milburn to approve the street closure as presented, 2nd by Robertson. Motion carries by a unanimous vote.

BID OPENING – LEBANON MUNICIPAL BUILDING RENOVATIONS –

CONSTRUCTION – Planning & Zoning Director Ben Bontrager opens the bids from Cunningham Construction \$240,600 and TD Construction Co. \$128,744, we will take the bids under advisement and make the award at our next meeting on August 14th.

BID OPENING – LEBANON MUNICIPAL BUILDING RENOVATIONS – FURNITURE –

Planning & Zoning Director Ben Bontrager opens the bids from Commercial Office Environment \$66,121,94 and RJE \$52,849.99, we will take the bids under advisement and make the award at our next meeting on August 14th.

CLAIMS

Motion by Stoner to approve claims, 2nd Milburn. Motion carries by a unanimous vote.

ADJOURNMENT

Motion by Robertson to adjourn, 2nd Stoner. Motion carries by a unanimous vote.

The next Board of Works meeting is scheduled for August 14, 2023, at 5:30 p.m.

Respectfully submitted – Tonya Thayer Clerk-Treasurer