

## BOARD OF WORKS – MINUTES

MONDAY, APRIL 24, 2023

**MEMBERS:** Mayor Matt Gentry, Rebecca McClure, Bill Stoner, Allen Milburn, Dick Robertson

Also present – Attorney Rob Schein, Clerk-Treasurer Tonya Thayer

Mayor Gentry calls the meeting to order at 6:15 p.m.

Everyone is led in the Pledge of Allegiance.

Roll Call conducted by Clerk-Treasurer Thayer – all present

Street Department Superintendent David Newell would like to honor Craig Hurst for 30 years of dedicated service. Mayor Gentry congratulates Craig and thanks him for his service and awards him a plaque. Craig Hurst thanks the Mayor and the Board.

### REPORTS FROM DEPARTMENT HEADS

**POLICE DEPARTMENT** – Chief Chad Morgan – Verbal report given & written report submitted.

**FIRE DEPARTMENT** – Chief Chuck Batts – Verbal report given & written report submitted.

**PARKS DEPARTMENT** – Superintendent John Messenger – Verbal report given & written report submitted.

**ENGINEERING Department** – Engineer Kevin Krulik – Verbal report given & written report submitted.

**PLANNING DEPARTMENT** – Assistant City Planner Matt Reynolds – Verbal report given & written report submitted.

**STREET DEPARTMENT** – Superintendent David Newell – Verbal report given & written report submitted.

**COMMUNICATIONS DEPARTMENT** – Director Joe LePage – Verbal report given & written report submitted.

## NEW BUSINESS

Mayor Gentry asks for consent to take the agenda out of order. Members consent.

**STREET CLOSURE REQUEST – LEBANON PUBLIC LIBRARY** – Jesse Fleming, Children’s Librarian is requesting street closure for the Summer Reading Kickoff on June 5 from 1:00 – 4:00 p.m. (street closure would be from 12:00 – 5:00). The theme this year is “All Together Now” and they plan on bringing in some wonderful organizations and businesses and community members. Fleming is asking to close Washington St. from East St. to Meridian St.

***Motion by Milburn to approve the street closure request as presented, 2<sup>nd</sup> by Robertson. Motion carries by unanimous vote.***

**STREET CLOSURE REQUEST – BOONE COUNTY 4<sup>TH</sup> OF JULY COMMITTEE** – Michael Reynolds is requesting street closure for the annual 4<sup>th</sup> of July parade along the same route as years past beginning on Outer Drive to Ulen Drive to Meridian St. to Main Street to East Street to Tiger Way and ends at the High School.

***Motion by Stoner to approve the street closure as presented, 2<sup>nd</sup> by McClure. Motion carries by a unanimous vote.***

**RIGHT OF WAY CLOSURE REQUEST – 1830 CHOPHOUSE** – Rob Crawford states they need to install a new HVAC unit for the back kitchen. They will bring a crane in on May 3<sup>rd</sup> from 8:00 – 4:00 on Main Street from Lebanon St. to Meridian St.

***Motion by Robertson to approve the Right of Way request as presented, 2<sup>nd</sup> by Stoner. Motion carries by unanimous vote.***

**MS4 REPORT – STORM WATER DEPARTMENT** – Scott Calvert discusses the annual report for 2022 for the MS4 program. This is a new requirement underneath the new item permit we’re operating under since January. The annual permit with all the details is posted on the website, along with our stormwater quality management plan. Calvert explains the highlights. They installed 10,000’ of new city storm lines in 2022.

**STREET CLOSURE REQUEST – SAVOR LEBANON EVENT** – Joe LePage, Communications Director explains the Savor Lebanon street closures on Washington St. between Lebanon St. and alley behind Klooz Brewz, Meridian St. from Washington St. to Main St. and Main St. from Lebanon St. to alley by Presbyterian Church, the event runs from 2:00 p.m. – 6:00 p.m. asking for closing the streets from 9:00 a.m. to 7:00 p.m. for set up and tear down.

***Motion by Stoner to approve the Street Closure as presented, 2<sup>nd</sup> by McClure. Motion carries by a unanimous vote.***

**STREET CLOSURE REQUEST – SUMMER FEST EVENT** – Joe LePage Communications Director explains the Summer Fest street closures on Washington St. from Lebanon St. to East St. and Meridian St. (from alley by old jail) to Main St. The stage will arrive on June 2<sup>nd</sup> around 10:30 a.m. with set up on the intersection of Washington St. and Meridian St. The event starts Friday evening June 2<sup>nd</sup> at 6:00 p.m. and will wrap up on Saturday evening June 3<sup>rd</sup> at 10:00, with tear down finishing around 11:00 p.m.

***Motion by Robertson to approve the street closure request for the Summer Fest Event as presented, 2<sup>nd</sup> by Milburn. Motion carries by a unanimous vote.***

**PRESENTATION – STONE EATER BIKE** – Kevin Krulik, City Engineer discusses the Mass Earth Work, and the Mayor explains at the last meeting we discussed the cost savings associated with the earth work. Krulik states the board had already approved the contract and there were no changes.

***Motion by Robertson to approve the construction agreement with Merit Excavating for \$518,924. pending legal review and authorizing the Mayor to sign, 2<sup>nd</sup> by McClure. Motion carries by unanimous vote.***

**CHANGE ORDER REQUEST – ELMWOOD BRIDGE** – Kevin Krulik, City Engineer explains Change Order #1 for asphalt pricing increase in the amount of \$750.24.

***Motion by Stoner to approve Change Order #1 for \$750.24, 2<sup>nd</sup> by Milburn. Motion carries by a unanimous vote.***

**RELEASE OF PERFORMANCE BONDS – CEDAR RIDGE SECTION 1** – Kevin Krulik, City Engineer explains it is time to release the Performance Bonds since Phase 1 is completed and convert to Maintenance Sureties subject to Engineering Dept. review.

***Motion by Robertson to approve the release of the Performance Bonds for Cedar Ridge Section 1 and accept the Maintenance Sureties subject to review by the Engineering Dept., 2<sup>nd</sup> by Stoner. Motion carries by a unanimous vote.***

**STREET CLOSURE REQUEST – 418 N. LEBANON ST. – DUMPSTER IN ALLEYWAY** – Kevin Krulik, City Engineer request a 40' dumpster be placed behind 418 N. Lebanon St. between May 1 and May 5 for 72 hours.

***Motion by Milburn to approve the Street Closure request, 2<sup>nd</sup> by Stoner. Motion carries by a unanimous vote.***

**STREET CLOSURE REQUEST – 904 S. LEBANON ST. – SEWER REPAIR ON WEST ST.** - Kevin Krulik, City Engineer explains the house is located at 904 S. Lebanon, but the sewer repair will take place on West St. they are looking at a two-day closure the week of May 1<sup>st</sup> and coordinate with the Engineering Dept. for the specifics due to contractor availability and weather being a factor.

***Motion by Robertson to approve the Street Closure request at 904 S. Lebanon St. for sewer repair, pending coordination with the Engineering Dept., 2<sup>nd</sup> by McClure. Motion carries by unanimous vote.***

#### CLAIMS

***Motion by Robertson to approve claims, 2<sup>nd</sup> Stoner. Motion carries by a unanimous vote.***

#### ADJOURNMENT

***Motion by Robertson to adjourn, 2<sup>nd</sup> Millburn. Motion carries by a unanimous vote.***

The next Board of Works meeting is scheduled for May 8, 2023, at 5:30 p.m.

Respectfully submitted – Tonya Thayer Clerk-Treasurer