

Lebanon Board of Park Commissioners

Minutes

January 5th, 2021

Call to Order

President Laurie Gross called meeting to order.

Roll Call

All members present except Karen Galvin.

Minutes

President Gross requested motion to approve December's minutes. Vice President Scott made a motion to approve; Member Shirley McClaine seconded; motion carried unanimously.

Old Business

Director Messenger updates the board on the upcoming projects.

The American Rescue Plan will be used some for a new lift station at Reese Park, which will help alleviate some sewage problem. We will also be using some of it for our lighting project, playground project, conversation pond tree clearing, and a restroom at the trail head.

In December we had our pre-construction meeting with SETCO and Sub-Surface of Indiana. We went over all the specifics and all the paperwork for both projects.

Trees R Us is looking to start the clearing of the Conservation Pond as soon as the ground freezes.

New Business

Deb Schmucker with Cornerstone PDS presented the board with the Five-Year Park Master Plan.

We kicked off the first of December with all our stakeholder meetings. We do master planning because it provides a road map to the future of the park system. We will be working on this over the next four to five months. Having a master plan in place helps when seeking additional funding sources such as grants, donations, or partnerships.

Director's Report

After several great first and second interviews for our Office and Recreation Coordinator, we welcome Thomas Engels to our park's family. Thomas is a 2021 graduate of the University of Evansville and majored in Marketing. We look forward to Thomas' knowledge in social media and marketing/advertising, to grow our parks systems. He will also be assisting with our program planning.

We are finishing up first and second interviews for our two full time maintenance position. We also have had a nice turn out. We will fill both positions in the two weeks.

Seashore Waterpark is now hiring for lifeguards and concessions workers! Anyone 15 years of age may apply. Our starting wage is \$10 per hour. Open interviews will take place on Saturday, January 29th and Saturday, February 12th, from 10am - 3pm at the Park Office. For further

information about these positions and open interviews, please contact the parks office or visit our website.

Over the Holidays, we had recertifications for our lifeguards held at LHS. Lori Frost organized with Lisa Brown instructing the class. We will hold one more certification class for all our new hires and anyone who missed the recertification class.

Maintenance have cleaned up the trail many times with the heavy winds in December. We had a total of 32 trees down. We also started cleaning up plant material downtown and started clearing the drinking fountain and swing set for our all-inclusive swing set. Christmas decorations are starting to come down. The 26' tree was the first to be taken down. The rest of the decorations will be taken down next week. We have made one round of ice melt in preparation of bad weather. This winter, we hope to work on reorganizing and maintenance our equipment.

Programs and Events

The Christmas Parade was a huge success with more floats entries and great weather which brought out an outstanding attendance. I want to thank all the city department for making this event safe. Also big thanks to Allyson and the park staff. A special thanks to the Mayor, Joe LePage for his MCing, Tami Richardson for announcing the parade, and Dave Newell for putting up and taking the barricades and traffic control. Another thanks needs to go out to Missy Krulik and volunteers for the great event downtown and for helping with the large crowds. Finally, thank you to Santa who chose a very happy child out of the audience to light the downtown tree.

Christmas in the Cabin was also a huge success with fully booked carriage rides, grafts, hot chocolate, cookies, and Mr. & Mrs. Claus. Thank you to Home National Bank for sponsoring our carriage rides and to Countryside Christian for volunteering.

We had some great entries for our Blanket Fort Building Contest and will be posting those to our Facebook page tomorrow. Stay tuned for more information regarding a Snowman Building Contest!

Consideration of Claims

President Gross requested motion to approve the claims; Member Jessica Lollar made a motion to approve the claims; Vice President Scott seconded; motion carried unanimously.

Adjournment

President Gross requested a motion to adjourn meeting Member McClaine made a motion to adjourn; Member Lollar seconded; motion carried unanimously.

Respectfully Submitted,

Taylor Orr

Office Manager