

BOARD OF WORKS – MINUTES

MONDAY, AUGUST 22, 2022

MEMBERS: Mayor Matt Gentry, Rebecca McClure, Bill Stoner, Allen Milburn, Dick Robertson

Also present – Attorney Rob Schein, Clerk-Treasurer Tonya Thayer

Mayor Matt Gentry calls the meeting to order at 6:15 p.m.

Everyone is led in the Pledge of Allegiance.

Roll Call conducted by Clerk-Treasurer Thayer – All present

APPROVAL OF AUGUST 8, 2022 MINUTES

Motion by McClure to approve said minutes, 2nd by Milburn. Motion carries by a unanimous vote.

REPORTS FROM DEPARTMENT HEADS

POLICE DEPARTMENT – Deputy Chief Amy Dickerson – Verbal report given & written report submitted.

FIRE DEPARTMENT – Deputy Chief Robert Wirey – Verbal report given & written report submitted.

PARKS DEPARTMENT – Superintendent John Messenger – Verbal report given & written report submitted.

ENGINEERING Department – City Engineer Kevin Krulik – Verbal report given & written report submitted.

PLANNING DEPARTMENT – Director Ben Bontrager – Verbal report given & written report submitted.

STREET DEPARTMENT – Engineer Kevin Krulik – Verbal report given & written report submitted.

COMMUNICATIONS DEPARTMENT – Joe LePage – Verbal report given & written report submitted.

NEW BUSINESS

BID OPENING – EAST STREET LIGHTING PROJECT – Kevin Krulik, City Engineer explains the City received two bids for installation only on East Street from Washington St. to Ulen Dr. There was a mandatory pre-bid meeting for any potential bidders, both attended the meeting. Krulik opens the bids with Setco bid at \$205,171 and Morphey Construction bid at \$478,000. The bids will be evaluated and make sure bids are complete and report at the next Board of Works meeting.

EASTRIDGE PERMIT: APPROVAL FOR SETTLEMENT – Ben Bontrager, Planning & Zoning Director explains a couple of months ago the Planning Dept. issued a permit for an accessory structure storage barn to Dennis Eastridge at 1016 Fairlane Drive, the permit was issued in error. The structure was within the county's regulated drain easement, they began construction and later discovered by the Surveyor's Office that was being constructed in their easement and they needed to move it, and in the course of moving it there were a number of materials that were wasted. Mr. Eastridge came to the Planning Dept. and it was decided to reimburse him for \$1410.54. Attorney, Rob Schein suggests sending a letter of satisfaction along with the check to Mr. Eastridge.

Motion by Stoner to approve the Eastridge claim for settlement in the amount of \$1410.54, 2nd by Milburn. Motion carries by a unanimous vote.

CLAIMS

Motion by Stoner to approve claims, 2nd by McClure. Motion carries by unanimous vote.

ADJOURNMENT

Motion by Robertson to adjourn, 2nd by Stoner. Motion carries by unanimous vote.

The next Board of Works meeting is scheduled for September 12, 2022, at 5:30 p.m.

Respectfully submitted – Tonya Thayer Clerk-Treasurer