

**BOARD OF WORKS – MINUTES**

**MONDAY, JUNE 27, 2022**

**MEMBERS:** Mayor Matt Gentry, Rebecca McClure, Bill Stoner, Allen Milburn, Dick Robertson

Also present – Attorney Rob Schein, 1<sup>st</sup> Deputy Clerk-Treasurer Mia Riley

Mayor Matt Gentry calls the meeting to order at 6:15 p.m. and everyone is led in the Pledge of Allegiance.

Roll Call conducted by 1<sup>st</sup> Deputy Clerk-Treasurer Mia Riley – All present

**APPROVAL OF JUNE 13, 2022 MINUTES**

***Minutes will be approved at the next council meeting scheduled for July 11, 2022.***

**REPORTS FROM DEPARTMENT HEADS**

**POLICE DEPARTMENT** – Chief Chad Morgan – Verbal report given & written report submitted.

**FIRE DEPARTMENT** – Chief Chuck Batts – Verbal report given & written report submitted.

**PARKS DEPARTMENT** – Superintendent John Messenger – Verbal report given & written report submitted.

**PLANNING DEPARTMENT** – Director Ben Bontrager – Verbal report given & written report submitted.

**STREET DEPARTMENT** – City Engineer Kevin Krulik – Verbal report given & written report submitted.

**ENGINEERING Department** – City Engineer Kevin Krulik – Verbal report given & written report submitted.

**COMMUNICATIONS DEPARTMENT** – Communication Director Joe LePage –  
Verbal report given & written report submitted.

**OLD BUSINESS**

No old business.

**NEW BUSINESS**

**Street Closure – Howard Street (Between Northeast & Meridian) –** Mayor Gentry speaks on behalf of Amillia Young who is requesting a street closure on July 30<sup>th</sup> from 1-6 for her daughter’s birthday party.

***Motion to approve the Howard Street closure on July 30<sup>th</sup> from 1 to 6 by Stoner, 2<sup>nd</sup> by Millburn. Motion carries by a unanimous vote.***

**2022 Street Resurfacing Program Change Order 4 –** Kevin Krulik, City Engineer request approval for a change order for additional demolition, Asphalt overruns and pavement markings in the amount of \$51,809.65.

***Motion to approve the Street Resurfacing change order 4 in the amount of \$51,809.65 by Robertson, 2<sup>nd</sup> by Stoner. Motion carries by a unanimous vote.***

**2022 Street Resurfacing Program Change Order 5 –** Kevin Krulik, City Engineer, request approval of a negative change order in the amount of \$74,504.10 for underrun material quantities.

***Motion by Millburn to approve the Street Resurfacing change order 5 in the negative amount of \$74,504.10, 2<sup>nd</sup> McClure. Motion carries by a unanimous vote.***

**Consultant Recommendation: Elmwood Bridge Inspection Services –** Kevin Krulik, City Engineer, request an award to USI for construction inspection

services for the Elmwood Bridge project. The award would be subject to legal review and the Mayor's signature.

*Motion by Robertson to accept USI for construction inspection services on the Elmwood Bridge Project upon legal review and the Mayor's signature, 2<sup>nd</sup> by Stoner. Motion carries by unanimous vote.*

#### CLAIMS

*Motion by Stoner to approve claims, 2<sup>nd</sup> by McClure. Motion carries by unanimous vote.*

#### ADJOURNMENT

*Motion by Robertson to adjourn, 2<sup>nd</sup> by Millburn. Motion carries by unanimous vote.*

The next Board of Works meeting is scheduled for July 11, 2022 at 5:30 p.m.

Respectfully submitted – Mia Riley – 1st Deputy Clerk-Treasurer