

BOARD OF WORKS – MINUTES

MONDAY, JUNE 13, 2022

MEMBERS: Mayor Matt Gentry, Rebecca McClure, Bill Stoner, Dick Robertson, Allen Milburn.

Also present – Attorney Rob Schein, Clerk-Treasurer Tonya Thayer

Mayor Gentry calls the meeting to order at 5:30 p.m. and everyone is led in the Pledge of Allegiance.

Roll Call conducted by Clerk-Treasurer Tonya Thayer – all present

APPROVAL OF MAY 23, 2022 MINUTES

Motion by Stoner to approve said minutes, 2nd by McClure. Motion carries by a unanimous vote

REPORTS FROM DEPARTMENT HEADS

POLICE DEPARTMENT – Chief Chad Morgan – Verbal report given & written report submitted.

FIRE DEPARTMENT – Chief Chuck Batts – Verbal report given & written report submitted.

PARKS DEPARTMENT – Superintendent John Messenger – Verbal report given & written report submitted.

ENGINEERING Department – City Engineer Kevin Krulik – Verbal report given & written report submitted.

PLANNING DEPARTMENT – Director Ben Bontrager – Not present

STREET DEPARTMENT – Superintendent David Newell – Verbal report given & written report submitted.

COMMUNICATIONS DEPARTMENT – Communications Director Joe LePage –
Verbal report given & written report submitted.

NEW BUSINESS

STREET CLOSURE REQUEST – KLOOZ BREWZ – Patrick Klooz explains there is a large demand for outdoor seating on Friday nights resulting in a 1 – 2 hour wait, so Patrick is requesting every Wednesday from 4:00 – 10:00 p.m., every Friday from 4:00 p.m. to Saturday at 11:00 p.m. to close the parking spaces next to the extended seating area on Washington St. through the end of July (as a pilot trial period).

Motion by Robertson to approve the street closure as stated above, 2nd by Stoner. Motion carries by a unanimous vote.

STREET CLOSURE REQUEST – CAR CRUSING EVENT – Patrick Klooz is requesting street closure on June 26 and July 31 from 10:00 a.m. to 7:00 p.m. on E. Washington St. from Meridian St. to East St.

Motion by Stoner to approve the street closure as stated above, 2nd by McClure. Motion carries by a unanimous vote.

STREET CLOSURE REQUEST – RACE MAKER PRODUCTIONS – Lee O'Connor explains they are working with Klooz Brewz for their 1-year anniversary this Saturday, June 18th for a 5K event beginning at 4:15 p.m. heading E. on Washington St. then N. on N. East St. then N. E. on Ulen Dr. to Grant St. to Washington St. and back to finish line at Klooz Brewz. The event should end around 5:30 p.m. An excise permit has been approved for a beer sample along the path.

Motion by Stoner to approve the rolling closure as stated above and authorizing alcohol to be served at the designated point on Grant St., 2nd by Robertson. Motion carries by a unanimous vote.

RIGHT OF WAY DEDICATION – CASEY’S GENERAL STORE – Kevin Krulik, City Engineer explains a new Casey’s General Store is coming to town at the southeast corner of Ping Dr. and SR 32 in the Gateway Marketplace project area. While working on the development plan it was discovered that the sidewalk on the south end that will connect old Ransdell Rd. to the new Ping Dr. would have been on private property and we want this to be a public sidewalk. We asked the developer to make this dedication of 632 sf along the north end of Ransdell Rd. Krulik is asking the board to accept the Right of Way dedication and the developer will record the necessary documents in the Recorder’s Office and make it official.

Motion by Stoner to approve the request for Right of Way dedication as stated above, 2nd by Milburn. Motion carries by unanimous vote.

STREET CLOSURE REQUEST – COLLISION SOLUTIONS 1206 W. SOUTH ST AND 1200 BLOCK OF W. MAIN ST. – Kevin Krulik, City Engineer discusses Collision Solutions is having issues with their sanitary sewer lateral and will need to make repairs. This involves closing a portion of W. Main St. west of the RR track. The developer has all the necessary permits. This should be a 2-day closure sometime in the next 2 weeks.

Motion by Milburn to approve the street closure request for Collision Solutions, 2nd by Robertson. Motion carries by a unanimous vote.

RE-BID AUTHORIZATION – ELMWOOD BRIDGE RECONSTRUCTION – Kevin Krulik, City Engineer verifying he has the Boards approval to reissue bid documents, we were scheduled to open bids at the last meeting on May 23rd but didn’t receive any. The new date for bid opening will be July 11, 2022.

Motion by Robertson to authorize the re-bidding of the Elmwood Bridge Reconstruction, 2nd by Stoner. Motion carries by a unanimous vote.

RFQ UPDATE – ELMWOOD BRIDGE – PROFESSIONAL INSPECTION SERVICES –
Kevin Krulik, City Engineer explains with the Elmwood Bridge Reconstruction we need to have a consultant in place for inspection services. We requested letters of interest from three firms: USI, Hanson, and Crossroads which we have in place but since we have to re-bid the project we are going to wait until the next meeting.

No action taken tonight.

BID AUTHORIZATION – EAST STREET LIGHTING – Kevin Krulik, City Engineer states we have money leftover from the East St. Bonds project in 2017 and we would now like to install streetlights, conduits were put in place at the time the project was reconstructed, and we would like to install about 40 lights with the bond proceeds. These will be the decorative lights that will be similar to the ones on the square, identical to the ones at Memorial Park and on the Big 4 Trail, later this year. We have approximately \$245,000 left in the bonds.

Motion by Robertson to authorize the bidding for the East Street Lighting project on East St. from Washington St. to Ulen Dr., 2nd by Stoner. Motion carries by a unanimous vote.

2022 STREET RESURFACING PROGRAM – CHANGE ORDER REQUEST #3 – Kevin Krulik, City Engineer states this should be our final change order for \$22,438.76.

Motion by Stoner to approve 2022 Resurfacing Change Order Request #3, 2nd by McClure.

CLAIMS

Motion by Stoner to approve claims, 2nd by Milburn. Motion carries by unanimous vote.

ADJOURNMENT

Motion by Robertson to adjourn, 2nd by McClure. Motion carries by unanimous vote.

The next Board of Works meeting is scheduled for June 27, 2022, at 6:15 p.m.

Respectfully submitted – Tonya Thayer – Lebanon Clerk-Treasurer