

BOARD OF WORKS – MINUTES

MONDAY, MAY 23, 2022

MEMBERS: Mayor Matt Gentry, Rebecca McClure, Bill Stoner, Dick Robertson, Allen Milburn.

Also present – Attorney Rob Schein, Clerk-Treasurer Tonya Thayer

Mayor Gentry calls the meeting to order at 6:15 p.m. and everyone is led in the Pledge of Allegiance.

Roll Call conducted by Clerk-Treasurer Tonya Thayer – all present

APPROVAL OF MAY 9, 2022 MINUTES

Motion by Stoner to approve said minutes, 2nd by McClure. Motion carries by a unanimous vote

REPORTS FROM DEPARTMENT HEADS

POLICE DEPARTMENT – Chief Chad Morgan – Verbal report given & written report submitted.

FIRE DEPARTMENT – Chief Chuck Batts – Verbal report given & written report submitted.

PARKS DEPARTMENT – Superintendent John Messenger – Verbal report given & written report submitted.

ENGINEERING Department – City Engineer Kevin Krulik – Verbal report given & written report submitted.

PLANNING DEPARTMENT – Director Ben Bontrager – Verbal report given & written report submitted.

STREET DEPARTMENT – Superintendent David Newell – Verbal report given & written report submitted.

COMMUNICATIONS DEPARTMENT – Communications Director Joe LePage –
Verbal report given & written report submitted.

NEW BUSINESS

STREET CLOSURE REQUEST – KLOOZ BREWZ – Patrick Klooz is requesting Washington St. from Meridian St. to East St. be closed on May 27 for Fowling from 4:00 – 11:00 p.m.

Motion by Robertson to approve the street closure on Washington St. from Meridian St. to East St. from 4:00 – 11:00 p.m. on May 27th, 2nd by Stoner. Motion carries by a unanimous vote.

STREET CLOSURE REQUEST – KLOOZ BREWZ – Patrick Klooz announces their 1-year Anniversary on June 18, they will have a 5K event, concert with multiple bands, an obstacle course, and fowling on Washington St. to East St. and Meridian St. to Main St. from 1:00 – 11:00 p.m.

Motion by Robertson to approve the street closure on June 18th from 1:00 – 11:00 p.m., 2nd by McClure. Motion carries by a unanimous vote.

STREET CLOSURE REQUEST – CHURCH OF NAZARENE – would like to close the street on Garfield St. from North of Essex St. to Camp St. on June 25th for an Extravaganza.

Motion by Milburn to approve the Nazarene Church street closure as presented, 2nd by Stoner. Motion carries by a unanimous vote.

2022 STREET RESURFACING PROGRAM – CHANGE ORDER REQUEST #2 – Kevin Krulik, City Engineer asking for increased quantities of asphalt for projects 2, 3, 4, 5, 6, 7, 8, 9 for 273 additional tons of asphalt for a total increase of \$24,017.81.

Motion by Stoner to approve the 2022 Street Resurfacing Program change order #2 for an additional 273 tons of asphalt surface mix, 2nd by McClure. Motion carries by a unanimous vote.

SURPLUS DECLARATION – STREET DEPARTMENT – David Newell, Street Superintendent request a 2008 Ford F-550/green snowplow be declared surplus.

Motion by Stoner to approve the surplus of the 2008 Ford F-550, 2nd by McClure. Motion carries by a unanimous vote.

STREET CLOSURE REQUEST – SUMMER FEST – Joe LePage explains this is the 2nd year for this event, with a Kids Zone (alcohol free) on the half block of Washington St. Bands will be performing on the stage along with the Talent Factory. Joe is asking for alcohol to be served and for the street to be closed at 9:00 a.m. on Saturday, June 4th to 9:00 p.m. on Sunday, June 5th. Local artisans will be showcasing their wares.

Motion by Milburn to approve the request as stated above, 2nd by Robertson. Motion carries by a unanimous vote.

CLAIMS

Motion by Stoner to approve claims, 2nd by McClure. Motion carries by unanimous vote.

ADJOURNMENT

Motion by Robertson to adjourn, 2nd by Stoner. Motion carries by unanimous vote.

The next Board of Works meeting is scheduled for June 13, 2022, at 5:30 p.m.

Respectfully submitted – Tonya Thayer – Lebanon Clerk-Treasurer