

BOARD OF WORKS – MINUTES

MONDAY, MAY 9, 2022

MEMBERS: Mayor Matt Gentry, Rebecca McClure, Bill Stoner, Dick Robertson, Allen Milburn.

Also present – Attorney Rob Schein, Clerk-Treasurer Tonya Thayer

Mayor Gentry calls the meeting to order at 5:30 p.m. and everyone is led in the Pledge of Allegiance.

Roll Call conducted by Clerk-Treasurer Tonya Thayer – all present

APPROVAL OF APRIL 25, 2022 MINUTES

Motion by Stoner to approve said minutes, 2nd by McClure. Motion carries by a unanimous vote

REPORTS FROM DEPARTMENT HEADS

POLICE DEPARTMENT – Chief Chad Morgan – Verbal report given & written report submitted.

FIRE DEPARTMENT – Chief Chuck Batts – Verbal report given & written report submitted.

PARKS DEPARTMENT – Superintendent John Messenger – Verbal report given & written report submitted.

ENGINEERING Department – City Engineer Kevin Krulik – Verbal report given & written report submitted.

PLANNING DEPARTMENT – Director Ben Bontrager – Verbal report given & written report submitted.

STREET DEPARTMENT – Superintendent David Newell – Verbal report given & written report submitted.

COMMUNICATIONS DEPARTMENT – City Engineer Kevin Krulik – Verbal report given & written report submitted.

NEW BUSINESS

STREET CLOSURE REQUEST – FOURTH OF JULY COMMITTEE – Michael Reynolds, Chair of July 4th Committee request road closure for Outer Drive to Ulen Drive to N. Meridian Street to Main Street to East Street to Tiger Way, for the 4th of July Parade.

Motion by Stoner to approve the street closure request as presented, 2nd by Milburn. Motion carries by a unanimous vote.

STREET CLOSURE REQUEST – HEART OF LEBANON – Missy Krulik, Executive Director is requesting street closure for Summer Nights – Music on the Plaza from June through August on Friday nights, Bike Night on the last Friday of each month on Meridian St. and Main St. from 5:00 – 9:30 pm.

Motion by Robertson to approve the street closure as presented, 2nd by McClure. Motion carries by a unanimous vote.

Missy also requests street closure for Car Cruise In on Meridian St. (keeping the intersection open on Meridian & Main Streets) from 6:30 – 8:30 pm from May through September on the second Friday of each month.

Motion by Stoner to approve the street closure as presented, 2nd by Milburn. Motion carries by a unanimous vote.

Missy also requests street closure on Friday nights from May through August for Music on Plaza from 6:00 – 9:00 pm on Meridian Street from Washington St. to Main St.

Motion by Robertson to approve the street closure as presented, 2nd by Stoner. Motion carries by a unanimous vote.

Missy also requests street closure for the City Market on Meridian St. from Washington St. to Main St. every Tuesday from June through August from 5:00 – 7:00 pm (with street closure from 4:00 – 7:30 pm).

Motion by Milburn to approve the street closure as presented, 2nd by Stoner. Motion carries by a unanimous vote.

SURPLUS DECLARATION – STREET DEPARTMENT – David Newell, Street Superintendent request a 2012 Hino Dump Truck be declared surplus.

Motion by Stoner to approve the surplus of the 2012 Hino Dump Truck, 2nd by McClure. Motion carries by a unanimous vote.

2022 STREET RESURFACING PROGRAM – CHANGE ORDER REQUEST – Kevin Krulik, City Engineer explains the change order request from Howard Companies (formerly Harding Group) for an additional 4" thick concrete removal to achieve ADA compliance in the amount of \$4,467.55.

Motion by Robertson to approve the change order for the 2022 paving program, 2nd by Stoner. Motion carries by a unanimous vote.

ELMWOOD BRIGDE – AUTHORIZATION TO ISSUE RFP FOR CONSTRUCTION INSPECTION SERVICES – Kevin Krulik, City Engineer is requesting authorization to issue a request for proposals to some local engineering and inspection firms related to construction inspection and documentation associated with the Elmwood Bridge. Bids will be opened on June 23rd and need the RFP responses back to us by June 13th, which is the first meeting in June.

Motion by Robertson to authorize Krulik to issue RFP for Construction Inspection Services for the Elmwood Bridge project, 2nd by McClure. Motion carries by a unanimous vote.

STREET CLOSURE REQUEST – PAVER REPAIRS AND MAINTENANCE –

COURTHOUSE SQUARE – Kevin Krulik, City Engineer explains there are some issues with the street pavers moving around the square, a significant area on Meridian St. with a little bit of settlement problems, we are working with the paving contractors, paving manufacturers, general contractors our engineers and designers and testing firms. There is also an area on Washington St. Traffic will need to be closed during the repairs. Beginning Monday, May 16 through May 26, one street at a time.

Motion by Robertson to approve the closures on Meridian St. and Washington St. from May 16 through May 26, 2nd by Stoner. Motion carries by a unanimous vote.

Mayor Gentry explains the need to have the Boards approval to sign documents on behalf of the City for any land we need to bring into the city for voluntary annexation, specifically for the Big 4 Trail.

Motion by Robertson to authorize the Mayor to sign documents on annexation of city land into the city, 2nd by McClure. Motion carries by a unanimous vote.

CLAIMS

Motion by Stoner to approve claims, 2nd by Milburn. Motion carries by unanimous vote.

ADJOURNMENT

Motion by Stoner to adjourn, 2nd by Robertson. Motion carries by unanimous vote.

The next Board of Works meeting is scheduled for May 23, 2022, at 6:15 p.m.

Respectfully submitted – Tonya Thayer – Lebanon Clerk-Treasurer