

BOARD OF WORKS – MINUTES

MONDAY, APRIL 11, 2022

MEMBERS: Mayor Matt Gentry, Rebecca McClure, Bill Stoner, Dick Robertson, Allen Milburn.

Also present – Attorney Rob Schein, Clerk-Treasurer Tonya Thayer

Mayor Matt Gentry calls the meeting to order at 5:30 p.m. and everyone is led in the Pledge of Allegiance.

Roll Call conducted by Clerk-Treasurer Tonya Thayer – All present

APPROVAL OF MARCH 28, 2022 MINUTES

Motion by Stoner to approve said minutes, 2nd by McClure. Motion carries by a unanimous vote

MAYOR GENTRY ASKS FOR CONSENT TO TAKE THE AGENDA OUT OF ORDER – ALL MEMBERS ARE IN FAVOR.

BID OPENING – SOLID WASTE & RECYCLING COLLECTION & DISPOSAL SERVICES
– Kevin Krulik, City Engineer opens 3 bids from Ray’s Trash, Waste Management and Republic and reads the bids. These bids will be taken under advisement and discussed at our next meeting.

REPORTS FROM DEPARTMENT HEADS

POLICE DEPARTMENT – Major Scott Hood – Verbal report given & written report submitted.

FIRE DEPARTMENT – Chief Chuck Batts – Verbal report given & written report submitted.

PARKS DEPARTMENT – Superintendent John Messenger – Verbal report given & written report submitted.

PLANNING DEPARTMENT – Director Ben Bontrager – Verbal report given & written report submitted.

ENGINEERING Department – City Engineer Kevin Krulik – Verbal report given & written report submitted.

STREET DEPARTMENT – Superintendent David Newell – Verbal report given & written report submitted.

COMMUNICATIONS DEPARTMENT – Joe LePage – Verbal report given & written report submitted.

STREET DEPARTMENT – Superintendent David Newell – Verbal report given & written report submitted.

OLD BUSINESS

STREET CLOSURE REQUEST – TRIBBETT & RICH INSURANCE – Kevin Krulik, City Engineer explains the need for a two-week extension due to rain and inclement weather on the construction of sidewalks and building updates until April 25, 2022.

Motion by Robertson to approve the street closure request for an additional 2 weeks, 2nd by Stoner. Motion carries by a unanimous vote.

NEW BUSINESS

CHANGE ORDER – PARKS DEPARTMENT ADDITIONAL ELECTRICAL FOR LIGHTING – John Messenger, Parks Superintendent would like to move the electrical line in case we ever want to put a shelter near the playground at Memorial Park. The cost is \$1191.00

Motion by Milburn to approve the change order request for lighting for \$1191.00, 2nd by McClure. Motion carries by a unanimous vote.

STREET CLOSURE REQUEST – SAVOR LEBANON EVENT – Joe LePage, Communications Director is requesting Washington St. from Lebanon St. to Meridian St., Meridian St. from Washington St. to Main St. and Main St. from Meridian St. to Lebanon St. on May 7, 2022, from 9:00 a.m. to 6:30 p.m.

Motion by Stoner to approve the request as presented, 2nd by Milburn. Motion carries by a unanimous vote.

STREET CLOSURE REQUEST – DOWNTOWN LPD EVENT – Major Scott Hood is requesting the North and East sides of the square to be closed on May 10, 2022, from 4:00 p.m. – 8:00 p.m. for National Police Week for the County with different agencies to set up displays for a meet and greet.

Motion by Robertson to approve the street closure request for the Police Department event on May 10, 2022, from 4:00 – 8:00 p.m., 2nd by Stoner. Motion carries by a unanimous vote.

STREET CLOSURE REQUEST – MT. ZION ROAD – STREET DEPARTMENT GARAGE – Kevin Krulik, City Engineer discusses the Utility Plan for the construction of the Street Dept. Garage, and they have to cut across Mt. Zion Rd. for the water main connection. Krulik explains they will talk with neighbors to make them aware of the closure, the closure should take about a week.

Motion by Stoner to approve the street closure for the Street Department Garage, 2nd by McClure. Motion carries by a unanimous vote.

AUTHORIZATION FOR CONSULTING SERVICES – LANDFILL GROUNDWATER MONITORING – Kevin Krulik, City Engineer discusses we have good news from IDEM for our geology requirements associated with the site, so the next step is to install our groundwater monitoring system, perform our baseline investigations to prepare to adequately protect the groundwater in and around the bike park site. This proposal is from Atlas is \$94,450.45 and regardless of whether we build a bike park on this site we feel this is appropriate and responsible for us to do.

Motion by Robertson to approve the agreement with Atlas to install the groundwater monitoring at the old landfill in the amount of \$94,450.45 pending legal review and authorize the mayor to sign on behalf of the Board, 2nd by Stoner. Motion carries by a unanimous vote.

AUTHORIZATION TO ISSUE A REQUEST FOR PROPOSALS – (RFP) FOR CONSULTING SERVICES – WITT RD. FROM LAFAYETTE AVE. TO AUSTIN DRIVE – ENGINEERING AND RIGHT-OF-WAY SERVICES – Kevin Krulik, City Engineer explains we have been awarded funds from the federal highway for the reconstruction of Witt Rd. from Lafayette Ave. to a little bit north of Austin Dr., the next step is to adhere to the state’s requirements to put RFP’s out on the street to select engineering and right-of-way consultants. I need authorization to seek proposals for this project.

Motion by Milburn to approve the request for authorization for services as presented, 2nd by Robertson. Motion carries by a unanimous vote.

AUTHORIZATION TO ISSUE A REQUEST FOR PROPOSALS – (RFP) FOR CONSULTING SERVICES – GRANT ST. FROM INDIANAPOLIS AVE. TO WASHINGTON ST. – RIGHT-OF-WAY SERVICES – Kevin Krulik, City Engineer explains we need to issue an RFP to fulfill the state’s requirements for right-of-way services, there is a specific federal process when acquiring right-of-way.

Motion by Robertson to authorize the advertisement for the RFP for right-of-way services for the Grant St. project, 2nd by Stoner. Motion carries by a unanimous vote.

CLAIMS

Motion by Stoner to approve claims, 2nd by McClure. Motion carries by unanimous vote.

ADJOURNMENT

Motion by Robertson to adjourn, 2nd by Milburn. Motion carries by unanimous vote.

The next Board of Works meeting is scheduled for April 25, 2022, at 6:15 p.m.

Respectfully submitted – Tonya Thayer – Lebanon Clerk-Treasurer