

BOARD OF WORKS – MINUTES
MONDAY, NOVEMBER 8, 2021

MEMBERS: Mayor Matt Gentry, Rebecca McClure, Bill Stoner, Allen Milburn, Dick Robertson

Also present – Attorney Rob Schein, 1st Deputy Clerk-Treasurer Mia Riley

Mayor Matt Gentry calls the meeting to order at 5:30 p.m. and everyone is led in the Pledge of Allegiance.

Roll Call conducted by 1st Deputy Clerk-Treasurer Mia Riley – All present

APPROVAL OF OCTOBER 25, 2021 MINUTES

Motion by Stoner to approve said minutes, 2nd by McClure. Motion carries by a unanimous vote

REPORTS FROM DEPARTMENT HEADS

POLICE DEPARTMENT – Chief Chad Morgan – Verbal report given & written report submitted.

FIRE DEPARTMENT – Chief Robert Wirey – Verbal report given & written report submitted.

PARKS DEPARTMENT – Superintendent John Messenger – Verbal report given & written report submitted.

PLANNING DEPARTMENT – Director Ben Bontrager – Verbal report given & written report submitted.

STREET DEPARTMENT – Superintendent David Newell – Verbal report given & written report submitted.

ENGINEERING Department – City Engineer Kevin Krulik – Verbal report given & written report submitted.

COMMUNICATIONS DEPARTMENT – Kevin Krulik (for Joe LePage) – Verbal report given & written report submitted.

OLD BUSINESS

No old business.

NEW BUSINESS

STREET CLOSURE REQUEST: Missy Krulik, with Heart of Lebanon, requests a street closure for Meridian St from Washington Street to Main Street on Saturday December 4th from 3-9 pm for Christmas on the Square. Sweet treats, reindeer, snowflake princess crowning, tree lighting and more will be available during this time.

Motion to approve said street closure on December 4th by Stoner, 2nd by McClure. Motion carries by a unanimous vote.

STREET CLOSURE REQUEST: Patrick Klooz, with Klooz Brewz, requests a street closure for Meridian and Washington Street to the alley for a Fowling tournament and the Colts game on Sunday November 14th from 11am to 6pm.

Motion to approve said street closure on November 14th by Milburn, 2nd by Stoner. Motion carries by a unanimous vote.

SOG AMENDMENT FROM POLICE DEPARTMENT. Chad Morgan requests council's approval to add pepper balls back to the SOG policy. Pepper balls are used to control crowds, and the police department feels there is a need to add this item back, with rules in place stating how to use and how to report when they are used. Discussion follows between Chad Morgan and council.

Motion to add pepper balls back into the SOG policy for police use by Milburn, 2nd by Stoner. Motion carries by a unanimous vote.

AUTHORIZATION REQUEST FOR PROPOSALS: 2022 STREET RESURFACING

PROGRAM – City Engineer, Kevin Krulik explains that the City was awarded the Community Crossing Matching Grant application for the 2022 Street Resurfacing Program in the amount of \$999,530.55 and is seeking council approval to obtain bid packages to be released this Friday and opened at the December 13th meeting.

Motion to approve proposals for the 2022 Street Resurfacing Program be sent out on Friday, November 12th and opened on December 13th by Stoner, 2nd by McClure. Motion carries by a unanimous vote.

BID AUTHORIZATION FOR THE 2022 STREET DEPARTMENT ANNUAL SUPPLY BID

PROGRAM – City Engineer, Kevin Krulik is requesting council's approval to accept bids for Asphalt, Stone & Sand, and Concrete to be opened and awarded at the December 13th meeting.

Motion to accept bids for Asphalt, Stone & Sand, and Concrete by Stoner, 2nd by Milburn. Motion carries by a unanimous vote.

AUTHORIZATION TO SEEK PROFESSIONAL SERVICES FOR BIG 4 TRAIL

CONSTRUCTION INSPECTION SERVICES – City Engineer, Kevin Krulik explains the need for an Engineering Consultant to provide professional services for the Big 4 Trail Urban Section with the anticipated bid date of November 22, 2021.

Motion to seek professional services for Construction Inspection Services for the Big 4 trail by Robertson, 2nd by Stoner. Motion carries by a unanimous vote.

RFP SELECTION: GRANT STREET CONSTRUCTION INSPECTION – tabled until the next BOW meeting.

PERFORMANCE BOND RELEASE: SUNBROOK PHASE 1 – Kevin Krulik explains a performance bond that is ready to be released in the amount of 1,875.00.

Motion to release the Performance Bond for Sunbrook Phase I by Robertson, 2nd by Milburn. Motion carries by a unanimous vote.

BID AWARD RECOMMENDATION: John Messenger, Park Superintendent, requests the board approve the selection of materials for a direct purchase for

the lighting project to ESL Spectrum in the amount of 264,165.34 to be paid using the Park Improvement Bond, and other funds.

Motion to approve the lighting project to ESL Spectrum in the amount of 264,165.34 by Robertson, 2nd by Stoner. Motion carries by a unanimous vote.

BID AWARD RECOMMENDATION: John Messenger also presents the award for the purchase of playground equipment to Little Tikes in the amount of 299,948.46 and subject to funding from Food & Beverage and the American Rescue Plan.

Motion to award the purchase of the playground equipment from Little Tikes in the amount of 299,948.46, and subject to funding by Milburn, 2nd by Robertson. Motion carries by a unanimous vote.

AUTHORIZATION FOR RFP FOR TRASH AND RECYCLING SERVICES – Mayor Gentry is seeking authorization to seek bids for the trash and recycle contract as our contract with Ray’s Trash has expired.

Motion to seek bids for the trash and recycle contract by Robertson, 2nd by Stoner. Motion carries by a unanimous vote.

CLAIMS

Motion by Stoner to approve claims, 2nd by McClure. Motion carries by unanimous vote.

ADJOURNMENT

Motion by Robertson to adjourn, 2nd by Millburn. Motion carries by unanimous vote.

The next Board of Works meeting is scheduled for November 22, 2021 at 6:15 p.m.

Respectfully submitted – Mia Riley – 1st Deputy Clerk-Treasurer