

BOARD OF WORKS – MINUTES
MONDAY, SEPTEMBER 27, 2021

MEMBERS: Mayor Matt Gentry, Rebecca McClure, Bill Stoner, Dick Robertson, Allen Milburn.

Also present – Attorney Scott Frissell, Clerk-Treasurer Tonya Thayer

Mayor Gentry calls the meeting to order at 6:15 p.m. and everyone is led in the Pledge of Allegiance.

Roll Call by Clerk-Treasurer Tonya Thayer – All present

APPROVAL OF SEPTEMBER 13, 2021 MINUTES

Motion by Stoner to approve said minutes, 2nd by McClure. Motion carries by a unanimous vote.

REPORTS FROM DEPARTMENT HEADS

POLICE DEPARTMENT – Chief Chad Morgan – Verbal report given & written report submitted.

FIRE DEPARTMENT – Chief Chuck Batts – Verbal report given & written report submitted.

PARKS DEPARTMENT – Director John Messenger– Verbal report given & written report submitted.

ENGINEERING Department – City Engineer Kevin Krulik – Verbal report given & written report submitted.

PLANNING DEPARTMENT – Director of Planning Ben Bontrager – Verbal report given & written report submitted.

STREET DEPARTMENT – Superintendent David Newell – Verbal report given & written report submitted.

COMMUNICATIONS DEPARTMENT – Planning & Zoning Matt Reynolds – Verbal report given & written report submitted.

Mayor Gentry has consent from Board to take agenda out of order.

NEW BUSINESS

OPEN BID ANNOUNCEMENT – MEMORIAL PARK LIGHTING PROJECT – Parks Director, John Messenger explains 5 bids were received. Attorney Scott Frissell opens and reads the bids. Bids will be taken under advisement and awarded at a later date.

ROLLING STREET CLOSURE REQUEST – LEBANON HIGH SCHOOL HOMECOMING PARADE – 2 students from Lebanon High School come before the Board to request street closure for the Homecoming Parade on October 1, 2021, from 5:00 – 6:00 p.m. The parade would start on Outer Dr. to Ulen Dr. through the Park to Meridian St. to Tiger Way back to the High School.

Motion by Robertson to approve the rolling street closure as stated above for the Homecoming Parade, 2nd by Stoner. Motion carries by a unanimous vote.

STREET CLOSURE REQUEST – THE HEART OF LEBANON – MISCHIEF ON MERIDIAN - Missy Krulik explains the event on October 30, 2021, from 3:00 – 9:00 p.m. on Meridian St. from Main St. to North St. and Washington St. from Lebanon St. to East St. and Main St. from Lebanon St. to the alley east of the pocket park.

Motion by Stoner to approve the Street Closure as presented on October 30, 2021, from 3:00 – 9:00 p.m., 2nd by Milburn. Motion carries by a unanimous vote.

BID APPROVAL – MEMORIAL PARK PLAYGROUND CONSTRUCTION – Parks Director, John Messenger would like to award the bid to Subsurface of Indiana in the amount of \$142,824 for playground site work.

Motion by Robertson to approve the bid for the Memorial Park Playground construction, pending final legal review and subject to Council funding, 2nd by Stoner.

AUTHORIZATION FOR RFP – CONSTRUCTION INSPECTION SERVICES TO RECONSTRUCT GRANT STREET FROM WASHINGTON STREET TO FORDICE ROAD – Kevin Krulik, City Engineer explains he is requesting authorization to advertise the RFP to reconstruct Grant St. from Washington St. to Fordice Road. Krulik notes the response time by November 1, 2021, and he will make a recommendation at the November 8, 2021, meeting.

Motion by Robertson to authorize the advertisement for RFP for construction inspection services for the Grant St. project, 2nd by Stoner. Motion carries by a unanimous vote.

CHANGE ORDERS 6 & 7 – DC CONSTRUCTION STREET RESURFACING PROGRAM – Kevin Krulik, City Engineer explains these change orders are to correct to final quantities. Change Order 6 for \$3547.16 and 7 for \$4917.69.

Motion by Stoner to approve Change Orders 6 & 7 for DC Construction Street Resurfacing Program, 2nd by Milburn. Motion carries by a unanimous vote.

STREET CLOSURE REQUEST – CEDAR RIDGE ON FORDICE ROAD FOR SANITARY SEWER CONSTRUCTION – Kevin Krulik, City Engineer explains the need to close Fordice Road between Edgewood Drive and Morningside Drive for about 4 days (with warning signs posted 48 hours before closing) for sanitary sewer construction to take place at the end of this week 9/27 to the beginning of next week 10/4/2021.

Motion by Robertson to approve the closing of Fordice Road from Edgewood Dr. to Morningside Dr. for 4 days, with notice, 2nd by Stoner. Motion carries by a unanimous vote.

MAYOR GENTRY ANNOUNCES TRICK OR TREAT WILL BE ON SUNDAY, OCTOBER 31, 2021, FROM 6:00 – 9:00 P.M.

CLAIMS

Motion by Milburn to approve claims, 2nd by Stoner. Motion carries by unanimous vote.

ADJOURNMENT

Motion by Robertson to adjourn, 2nd by Stoner. Motion carries by unanimous vote.

The next Board of Works meeting is scheduled for October 12, 2021, at 5:30 p.m.

Respectfully submitted – Tonya Thayer– Lebanon Clerk-Treasurer