

BOARD OF WORKS – MINUTES
MONDAY MARCH 8, 2021

MEMBERS: Mayor Matt Gentry, Rebecca McClure, Bill Stoner, Allen Milburn, Dick Robertson

Also present – Attorney Rob Schein, Clerk-Treasurer Tonya Thayer

Mayor Gentry calls the meeting to order at 5:30 p.m. and everyone is led in the Pledge of Allegiance.

Roll Call: All present

APPROVAL OF MINUTES FEBRUARY 22, 2021

Motion by Stoner to approve said minutes, 2nd by McClure. Motion carries by a unanimous vote.

REPORTS FROM DEPARTMENT HEADS

POLICE DEPARTMENT – Chief Chad Morgan – Verbal report given & written report submitted.

FIRE DEPARTMENT – Chief Chuck Batts – Verbal report given & written report submitted.

PARKS DEPARTMENT – Superintendent John Messenger – Verbal report given & written report submitted.

ENGINEERING Department – City Engineer Kevin Krulik – Verbal report given & written report submitted.

PLANNING Department – Director Ben Bontrager - Verbal report given & written report submitted.

STREET DEPARTMENT – Superintendent David Newell – Verbal report given & written report submitted.

COMMUNICATIONS DEPARTMENT – Director Joe LePage – Verbal report given & written report submitted.

NEW BUSINESS

KLOOZ BREWZ – 125 N. MERIDIAN ST. – COVERED TERRACE APPROVAL – Patrick Klooz along with his architect Stu Shade presents his request to build a covered terrace for outside seating for approximately 50 patrons on E. Washington St. This terrace would be an all-season area with heaters and roll down sides, which has been approved by the Historic Preservation Commission. Mr. Shade explains this will be a wood structure and will be connected to the building by a metal plate instead of boring through the brick. The sidewalk needs to remain ADA compliant. Drainage was discussed.

Mayor Gentry asks for Public Comment – Corey Kutz asks about the Big 4 Trail connecting to the East St. trail - Mayor Gentry replies the trail will be on the North side of Washington St.

Motion by Councilmember Robertson to approve the Terrace on E. Washington St. for Klooz Brewz subject to drainage approval by Stormwater, 2nd by Stoner. Motion carries by a unanimous vote.

LEBANON PARKS DEPARTMENT: LIGHTING & PLAYGROUND CONTRACTS – Parks Director John Messenger is seeking approval for professional service contract with Cornerstone PDS – this includes 2 contracts – one for Electric \$50,100 for Memorial Park lighting for pedestrian trails and selected parking lots and one for Playground \$14,500 for a new play area. The Park Board has already approved this request.

Motion by Councilmember Robertson to approve the professional services contract agreements with Cornerstone PDS, subject to legal review and authorizing Park Board President Laurie Gross to sign documents, 2nd by Stoner. Motion carries by a unanimous vote.

SECONDARY PLAT & SURETY ACCEPTANCE: SUNBROOK SECTION 2 – City Engineer, Kevin Krulik request acceptance of the Performance Surety in the amount of \$75,001.05 and the Maintenance Surety in the amount of \$126,017.75.

Motion by Milburn to accept the Secondary Plat and related Right of Way as well as the Performance Surety and the Maintenance Surety as stated above, 2nd by Stoner. Motion carries by a unanimous vote.

BID OPENING (ROAD & STRUCTURE) WITT ROAD BRIDGE – City Engineer, Kevin Krulik states 4 bid packages were received by the deadline today. Two contractors have bid on the Road Project and on the Bridge Project (the Bridge Project has the discount alternate written into it – if they are awarded both projects). Krulik opens the bid packages and will qualify them before they award the contracts.

RECOMMENDATION FOR INSPECTION SERVICES: WITT ROAD BRIDGE – City Engineer, Kevin Krulik explains an RFP was sent out on January 11, 2021 for Inspection Services, 3 proposals were received and reviewed and after scoring we are recommending Beam, Longest, Neff.

Motion by Robertson to approve the Inspection Services Agreement with Beam, Longest, Neff, pending final legal review and authorizing the Mayor to sign, 2nd by Stoner. Motion carries by a unanimous vote.

RIGHT OF WAY SERVICES AMENDMENT APPROVAL: FORDICE ROAD – City Engineer, Kevin Krulik explains the amendment to our existing contract for design services associated with the Fordice Road Project this amendment from GAI is for additional work associated with right of way acquisitions. The cost of (not to exceed) \$92,640 for right of way acquisition services and \$7,000 for additional topographic surveys for a total of \$99,640. Krulik discusses the reason for this amendment to extend the trail west and connect to the East St. trail.

Motion by Stoner to approve Right of Way Services Amendment for the Fordice Road Project (not to exceed) \$99,640, 2nd by McClure. Motion carries by a unanimous vote.

CEDAR RIDGE STORM SEWER UPSIZING REIMBURSEMENT AGREEMENT: FORDICE ROAD – City Engineer, Kevin Krulik discusses the Cedar Ridge Development is going to be constructed on the south side of Fordice Rd. right as you start the S curve across from Centenary United Methodist Church. They will have an entrance off the south side of the development, and they will have to extend storm sewers to the right of way to Fordice Rd. which has no viable positive storm sewer outlet and we have asked them to upsize their storm sewers to receive storm water from the road project, it will be come the primary outlet for the road project. We are proposing to enter into an agreement to reimburse them for the upsize cost.

Motion by Milburn to approve the Cedar Ridge storm sewer upsizing reimbursement agreement pending final legal review and authorizing the Mayor to sign, 2nd by Robertson. Motion carries by a unanimous vote.

CLAIMS

Motion by Stoner to approve claims, 2nd by Robertson. Motion carries by unanimous vote.

ADJOURNMENT

Motion by Robertson to adjourn, 2nd by Stoner. Motion carries by unanimous vote.

The next Board of Works meeting is scheduled for March 22, 2021 at 6:15 p.m.

Respectfully submitted – Tonya Thayer – Lebanon Clerk-Treasurer