

BOARD OF WORKS – MINUTES
MONDAY NOVEMBER 23, 2020

MEMBERS: Mayor Matt Gentry, Rebecca McClure, Bill Stoner, Allen Milburn, Dick Robertson

Also present – Attorney Rob Schein, Deputy Clerk-Treasurer Michelle Granat

Mayor Gentry Calls the meeting to order at 6:15 p.m. and everyone is led in the Pledge of Allegiance.

Roll Call conducted by Deputy-Clerk-Treasurer Michelle Granat – All Present

REPORTS FROM DEPARTMENT HEADS

POLICE DEPARTMENT – Chief Chad Morgan – Verbal report given & written report submitted.

FIRE DEPARTMENT – Chief Chuck Batts – Verbal report given & written report submitted.

PARKS DEPARTMENT – Superintendent John Messenger – Verbal report given & written report submitted.

ENGINEERING Department – City Engineer Kevin Krulik – Verbal report given & written report submitted.

PLANNING Department – City Engineer Kevin Krulik gave report due to Ben Bontrager being off – Verbal report given & written report submitted.

STREET DEPARTMENT – Superintendent David Newell – Verbal report given & written report submitted.

COMMUNICATIONS DEPARTMENT – Director Joe LePage – Verbal report given & written report submitted.

NEW BUSINESS

Street Closure Request:

Missy Krulik request a Street closure Meridian St from Washington Street to Main Street on Saturday December 5, 2020. The Sweet Market will be held from 3-7pm. Street closure is needed from 2-8 pm contingent on Health Department approval for The Sweet Market event. Missy describes a variety of food booths provided by the farmers market vendors and reindeer activity.

Motion to approve said street closure on December 5th by Milburn, 2nd by Stoner. Motion carries by unanimous vote.

SURPLUS OF EQUIPMENT – STREET DEPARTMENT - Superintendent David Newell – Request 2 Case Tractors (model JX75- 2005 and model 485 – 1994) be deemed surplus for trade, explains these tractors are no longer working and would like to surplus them.

Motion by Stoner to surplus the two tractors, 2nd by McClure. Motion carries by unanimous vote.

BID OPENING: 2021 STREET DEPARTMENT ANNUAL SUPPLY BID – Krulik opens and reads three bids. Krulik states bids will be reviewed and awarded at the next meeting in December.

BID OPENING: 2021 STREET RESURFACING PROGRAM – Krulik opens and reads the bids. Mayor state bids will review and awarded at the next meeting in December.

CLAIMS

***Motion by Stoner to approve claims, 2nd by McClure
Motion carries by unanimous vote.***

ADJOURNMENT

***Motion by Stoner to adjourn, 2nd by Allen Milburn.
Motion carries by unanimous vote.***

The next Board of Works meeting is scheduled for December 14, 2020 at 5:30 p.m.

Respectfully submitted – Michelle Granat – Lebanon Deputy Clerk-Treasurer