



Fuel Spill Procedures

Audience: Store Manager

Impact to Guest Relations: Properly contain any spills to protect guest safety.

Overview: Use these procedures to address fuel spills.

Step	Task
1	<p>Assess the size and direction of the spill.</p> <ul style="list-style-type: none"> • If the fuel spill is too large to be contained or properly absorbed with Casey's authorized absorption material, call the fire department. • If the fuel spill can be contained and absorbed properly, follow these steps. <ul style="list-style-type: none"> • Build the absorption material up around the outside of the spill to help contain the fuel until it is absorbed. Use only Casey's Authorized Gasoline Safety Absorbent. This product can be ordered through the order guide. • Note: If gas is running in a direction, a drainage way, place Casey's Gas Absorption material in the path of the spill to stop the product. All team members must know where drains and surface drainage ways are located to quickly block and /or prevent spilled product from entering a drain. • Sprinkle the absorbent material over the top of the spilled product. • Once the material has absorbed the fuel spill, sweep the area and dispose of the absorption material by placing it in a frosting bucket.
2	<p>Call Casey's EPA Compliance department at (515) 965-6238 to let them know how many frosting buckets you have filled with absorption material. They will notify government officials.</p> <p>EPA personnel can be reached at all times. If you have to leave a message, they will return your call immediately, if necessary.</p> <p>Have the following information ready when you call:</p> <ul style="list-style-type: none"> • Store number • Store location (state and phone number) • Your name • Time the fuel spill occurred • Type of product (for example, super unleaded) • Brief description of how it occurred
3	Call your Area Supervisor.