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One Municipal Plaza  
401 S. Meridian St.  
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Subject Surplus Equipment      PARKS DEPT

The Board of Works and Public Safety has the responsibility of declaring surplus and disposal of city Department equipment.

The following will make it easy to accomplish this process.

List the following.

Make Toro

Model 72274

Year 2019

Vin Number if Vehicle or serial number 406673673

Reason for wanting to declare surplus Trade for new equipment

Surplus out right sale Surplus

Estimate value or min bid \$5,000.00 Trade in Amount

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This information should be supplied prior to the BOW meeting so the board can make a decision on the Value. You must show company if trading in for replacement. If out right sale company or person.  
No exceptions.

The board will work with the departments to arrange disposal of equipment.

This makes the whole process fair with transparency and accountability for disposal of surplus Equipment.



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