

**BOARD OF WORKS – MINUTES**

**MONDAY, AUGUST 24, 2020**

**MEMBERS:** Mayor Matt Gentry, Rebecca McClure, Bill Stoner, Dick Robertson,  
Allen Milburn

Also present – Attorney Rob Schein, Deputy Clerk-Treasurer Mia Riley

Bill Stoner calls the meeting to order at 6:15 p.m. and everyone is led in the Pledge of Allegiance.

Roll Call conducted by Deputy Clerk-Treasurer Mia Riley – Mayor Gentry absent.

**APPROVAL OF AUGUST 10,2020 MINUTES**

*Motion by McClure to approve said minutes, 2<sup>nd</sup> by Milburn. Motion carries by a unanimous vote*

**REPORTS FROM DEPARTMENT HEADS**

**POLICE DEPARTMENT** – Major Tony Bayles – Verbal report given & written report submitted.

**FIRE DEPARTMENT** – No Verbal report given, written report submitted.

**PARKS DEPARTMENT** – Superintendent John Messenger – Verbal report given & written report submitted.

**PLANNING DEPARTMENT** – Director Ben Bontrager – Verbal report given & written report submitted.

**STREET DEPARTMENT** – Superintendent David Newell – Verbal report given & written report submitted.

**ENGINEERING Department** – City Engineer Kevin Krulik – Verbal report given & written report submitted.

**COMMUNICATIONS DEPARTMENT – Director Joe LePage – Verbal report given & written report submitted.**

**OLD BUSINESS**

**No old business.**

**NEW BUSINESS**

**Change Order: William’s Street Storm Sewer: Kevin Krulik explains the change order is for additional sidewalk & stormwater work. Change Order amount is 17,740.72 to be paid from Stormwater.**

***Motion by Robertson to approve 17,740.72 change order for additional sidewalk & storm sewer work on Williams Street, 2<sup>nd</sup> by McClure. Motion carries by a unanimous vote.***

***Substantial Completion: Williams Street Sewer Project. Kevin Krulik gives a review of the Certificate of Substantial Completion and ask the board to consider this as notification of the close-out of the project.***

***Motion by Milburn to accept the Certificate of Substantial Completion, 2<sup>nd</sup> by Robertson. Motion carries by unanimous vote.***

**Stop Sign Installation Approval (subject to Council approval of Ordinance 2020-08): Kevin Krulik discusses the need for 3-way stops at Lafayette Ave & West Main Street, Elizaville Road & Elm Swamp Road and Elm Swamp Road & Golfside Drive. He also requests that stop signs can be added when deemed warranted by the City Engineer and approved by the Lebanon Board of Works and Safety. Discussion follows.**

**Bill Stoner asks for public comment – no one comes forward.**

***Motion by Milburn to approve the stop signs at the three listed locations and allowing the City Engineer to add a stop sign to locations deemed necessary and with the approval of the Board of Works and Safety, 2<sup>nd</sup> by Robertson. Motion passes by unanimous vote.***

***Ordinance 2020-08 was tabled at the August 24<sup>th</sup> Council meeting.***

**Street Closure – Missy Krulik, with the Heart of Lebanon requests a street closure for the last Downtown Cruise for the year. It is scheduled for September 11<sup>th</sup> and she requests Meridian Street from Washington to South Street be closed from 5:30 to 9:00. There is also a Monster Truck that will be on the square, so she is requesting that parking be allowed on Superior Street for the truck hauler.**

**Bill Stoner asks for public comment – no one comes forward.**

***Motion by Robertson to approve the street closure and parking for the truck hauler on September 11<sup>th</sup> from 5:30 to 9:00, 2<sup>nd</sup> by Milburn. Motion carries by a unanimous vote.***

#### **CLAIMS**

***Motion by Robertson to approve claims, 2<sup>nd</sup> by McClure. Motion carries by unanimous vote.***

#### **ADJOURNMENT**

***Motion by Robertson to adjourn, 2<sup>nd</sup> by McClure. Motion carries by unanimous vote.***

The next Board of Works meeting is scheduled for September 14, 2020 at 5:30 p.m.

Respectfully submitted – Mia Riley – Lebanon Deputy Clerk-Treasurer