

BOARD OF WORKS – MINUTES
MONDAY, JANUARY 27, 2020

MEMBERS: Mayor Matt Gentry, Rebecca McClure, Bill Stoner, Allen Milburn, Dick Robertson

Also present – Attorney Rob Schein, Clerk-Treasurer Tonya Thayer

Mayor Gentry calls the meeting to order at 5:30 p.m. and everyone is led in the Pledge of Allegiance.

Roll Call: All present

APPROVAL OF JANUARY 13, 2020 MINUTES

Motion by Stoner to approve said minutes, 2nd by Milburn. Motion carries by a majority vote, with McClure abstaining.

REPORTS FROM DEPARTMENT HEADS

POLICE DEPARTMENT – Chief Chad Morgan – Verbal report given & written report submitted.

FIRE DEPARTMENT – No report given

PARKS DEPARTMENT – Superintendent John Messenger – Verbal report given & written report submitted.

ENGINEERING DEPARTMENT – City Engineer Kevin Krulik – Verbal report given & written report submitted.

PLANNING DEPARTMENT – Director Planning & Zoning Ben Bontrager – Verbal report given & written report submitted.

STREET DEPARTMENT – Superintendent David Newell – Verbal report given & written report submitted.

COMMUNICATIONS DEPARTMENT – City Engineer Kevin Krulik – Verbal report given & written report submitted.

OLD BUSINESS

CHANGE ORDER: MEMORIAL PARK RESTROOM – Kevin Krulik, City Engineer explains that 23 cost revisions were made for a total of \$64,214.

Motion by Stoner to approve the Memorial Park Restroom Change Order for \$64,214, subject to legal review and the Mayor's signature, 2nd by Milburn. Motion carries by a unanimous vote.

NEW BUSINESS

DOWNTOWN STREETScape – BIG 4 TRAIL PROJECT – MERIDIAN STREET LIGHT CHANGE ORDER – Kevin Krulik, City Engineer explains this change order #5 is for the electrical work associated with the lighting on the Meridian St. project costing \$1829.65.

Motion by Robertson to approve Change Order #5 for \$1829.65, subject to legal review and the Mayor's signature. Motion carries by a unanimous vote.

CHRISTOPHER BURKE MS4 CONTRACT – Kevin Krulik, City Engineer discusses professional services Christopher Burke offers for management of our Stormwater program including facility instruction, staff training related Stormwater issues, assist with development projects, record keeping, activity documentation, aiding the City Stormwater discharge, permitting, industrial activities, ongoing engineering and planning support for these issues, advising us on Stormwater quality, flood plain and flood way management issues along with other duties as necessary.

Motion by Robertson to approve the Christopher Burke Engineering contract for \$35,000, subject to legal review and authorization for the Mayor to sign the contract. NO 2nd due to the Board not receiving paperwork.

Motion by Robertson to Table Christopher Burke contract approval until next meeting, 2nd by Milburn. Motion carries by a unanimous vote.

SURPLUS OF CARS – LEBANON POLICE DEPARTMENT – Chief Chad Morgan explains the Police Dept. has 3 – 2014 Dodge Chargers to be declared surplus.

Motion by Stoner to declare 3 2014 Dodge Chargers surplus, 2nd by McClure. Motion carries by a unanimous vote.

SURPLUS OF EQUIPMENT – PARKS DEPARTMENT – Superintendent John Messenger explains there are 7 pieces of equipment that need to be declared surplus.

Motion by Stoner to declare all 7 pieces of equipment surplus, 2nd by Robertson. Motion carries by a unanimous vote.

CLAIMS

Motion by Stoner to approve the claims, 2nd by Milburn. Motion carries by a unanimous vote.

ADJOURNMENT

Motion by Robertson to adjourn, 2nd by Stoner. Motion carries by unanimous vote.

The next Board of Works meeting is scheduled for February 10, 2020 at 5:30 p.m.

Respectfully submitted – Tonya Thayer – Lebanon Clerk-Treasurer