

STORM WATER MANAGEMENT BOARD
CITY OF LEBANON, IN
UTILITY CONFERENCE MEETING ROOM - MUNICIPAL BUILDING
Monday, November 7, 2016 – 4:30 P.M.

Present:	Dick Robertson, President	David Newell - Storm Water Inspector/Operations
	Tom Temple, Secretary	Lana Fairfield –City of Lebanon – Street Dept.
	Carol Cunningham, Vice President	Kerry Daily – Christopher Burke
		Gary Ladd, PE – Ladd Engineering
	Bob Clutter, Attorney	Steve Henschen, PE - GAI

1. Call to order, roll call and confirmation of appropriate meeting notification.
2. SWMB reviewed the minutes from the SWMB (Storm Water Management Board) meeting held on 10-3-16. Vice President Cunningham made a motion to approve the minutes from the 10-3-16 meeting. Secretary Temple seconded the motion and the motion passed.
3. The SWMB reviewed claims in the amount of \$43,402.91. Secretary Temple made a motion to accept the claims for payment. Vice President Cunningham seconded the motion. The motion passed. A detailed outline showing the claims along with supporting documents are filed with the original minutes.
4. Attorney Clutter provided the SWMB with a statement from Eagle Accounts Group and a check in the amount of \$89.24 collected from Deakin's Precision Auto. It will be forwarded to the Clerk-Treasurer.
5. The SWMB authorized David Newell to participate in a Webinar with the National Stormwater Center to become a Certified Storm Water Inspector. The Webinar will be held December 5-8. The cost is \$824.00.
6. Steve Henschen from GAI updated the SWMB on the Grant Street project. He provided the SWMB with a document titled: *Grant Street Improvement Project – Project Schedule – November 7, 2016*. The schedule calls for the first advertisement to take place on 11-11-16. The pre-bid meeting is to be held at 9:00 AM on 11-22-16 at the Municipal Building. Bids are to be opened at the SWMB meeting to be held on 12-5-16. A bid will be accepted on 12-12-16 at a special SWMB meeting. Start of construction contract time will be in March 2017. Substantial completion will be in September 2017 with Final completion in October 2017. It was stated that there will be an exact dollar amount for the sanitary sewer portion of the project as well as an exact dollar amount for the storm water portion of the project. Following discussion, Vice President Cunningham made motion to authorize GAI to proceed with the bidding process for the Grant Street project. Secretary Temple seconded the motion and the motion passed. A copy of the document *Grant Street Improvement Project – Project Schedule – November 7, 2016* is filed with the original minutes.
7. Attorney Clutter reported that his research indicated that businesses in the area of the proposed Hampton Inn on West SR 32 are responsible for the cleaning and maintenance of the pond located in the area. Attorney Clutter has copies of the drainage agreements. David will call Kent Frandsen, at Parr Richey Obremskey Frandsen and Patterson and suggest he contact Attorney Clutter for further clarification.
8. Gary Ladd, PE, Ladd Engineering presented the drainage plans for the proposed Stokes Commons project. This project will be located on the former Stokes School property located on South Meridian Street between Noble and Green Streets. The following points were made: (a) The project will consist of 1 and 2 bedroom apartments for senior citizens 55 and older. (b) There will be 38 units built in the existing building and an additional 38 apartments in 6 additional buildings to be built on the grounds. (c) Drainage will be accomplished using underground chambers. The chambers will be buried 1½ to 2 feet below grade and then covered with stone and earth. Storm water will flow by gravity to the storm sewer. Kerry Daily, Christopher Burke, has reviewed the drainage plans for the proposed Stokes Commons project and except for a few minor points it meets the necessary drainage requirements. He recommends approval. Following discussion, Vice President Cunningham made a motion to approve the drainage plan for Stokes Commons pending Kerry Daily giving final approval. Secretary Temple seconded the motion and the motion passed.
9. Kerry Daily, Christopher Burke, provided the SWMB with a professional services proposal to provide the SWMB with on-call NPDFS Phase II assistance. This contract has a not-to-exceed cost of \$35,000. This is similar to past contracts for

this service with Christopher Burke. Vice President Cunningham made a motion to accept this proposal pending review by Attorney Clutter. Secretary Temple seconded the motion. The motion passed. A copy of the signed contract is filed with the original minutes.

10. It is noted that no bids were received for the East Street project. Attorney Clutter suggested that the project be re-bid.

11. The next regular meeting of the SWMB is scheduled for **Monday, December 5, 2016 at 4:30 PM** in the Utility Conference Meeting Room in the Municipal Building. The meeting will be properly advertised.

12. A special meeting of the SWMB is scheduled for **Monday, December 12, 2016 at 4:30 PM** in the Utility Conference Meeting Room in the Municipal Building. The meeting will be properly advertised.

13. There being no further business, Secretary Temple made a motion to adjourn. Vice President Cunningham seconded the motion and the motion passed.

Tom Temple, Secretary
Storm Water Management Board