

STORM WATER MANAGEMENT BOARD  
CITY OF LEBANON, IN  
UTILITY CONFERENCE MEETING ROOM - MUNICIPAL BUILDING  
Monday, March 7, 2016 – 4:30 P.M.

Present:	Dick Robertson, President	Steve Large – Storm Water Inspector/Operations
	Carol Cunningham, Vice President	Larry Lee – City Of Lebanon – Street Dept.
	Tom Temple, Secretary	Lana Fairfield – City Of Lebanon – Street Dept.
		Steve Henschen, PE - GAI
	Bob Clutter, Attorney	Kerry Dailey – Christopher Burke
		Jim Parker - CMT
		Bill Bailey - CMT
		Greta Sanderson – Lebanon Cleanest City

1. Call to order, roll call and confirmation of appropriate meeting notification.

NOTE: The meeting scheduled for Wednesday, February 24, 2016 at 4:30 PM to discuss the rate study with Donahue and Associates was cancelled.

2. Vice President Cunningham made a motion to approve the minutes from the SWMB (Storm Water Management Board) meeting held on 2-1-16. Secretary Temple seconded the motion and the motion passed.

3. Bill Bailey, CMT, gave an update on the Garfield Street project. He provided the SWMB with a map of the proposed project area. Also, refer to an email filed with the original minutes from Adam Burns, CMT, with a draft schedule for this project. Although it was mentioned that this project possibly should have had a higher priority, it may need to be delayed because of funding. It was thought at this time that a storm water line should be run along Garfield Street but we may “hold up” on determining the number of trunk lines to be built. After discussion, SWMB authorized CMT to continue with the conceptual plan for the project. The project will be discussed again at the April or May meetings.

4. Jim Parker, CMT, gave an update on the Lafayette Avenue project. He provided the SWMB with two Change Orders for this project with Smith Projects, Inc. Change Order #12 is to revise the original contract price on change orders. There is no actual change in the contract price. It is a correction only. After discussion, Vice President Cunningham made a motion to approve Change Order #12 and authorize President Robertson to sign for the SWMB. Secretary Temple seconded the motion and the motion passed. Change Order #13 is in the amount of \$13,549.30. The cost reflects creating item No. 48A Chicago St. structures (\$10,138.40) and item No. 49A temporary winter maintenance of traffic (\$3,410.90) Following discussion, Vice President Cunningham made a motion to approve Change Order #13 and authorize President Robertson to sign for the SWMB. Secretary Temple seconded the motion. The motion passed. Signed copies of Change Order #12 and Change Order #13 are filed with the original minutes. Change Order #14 was briefly discussed. It is strictly for water utility work. Change Order #14 will be forwarded to Lebanon Utilities for action.

5. The SWMB reviewed the Alternate Bid information for Chicago Street work. It was decided to defer discussion until the April, 2016 meeting. It may be that the SWMB will choose to treat this as a separate project. A copy of the document that was reviewed is filed with the original minutes.

6. President Robertson will check with Amy Miller about the OCRA grant and how much may be left to apply to the Chicago St. project.

7. Steve Henschen, PE, GAI, and Steve Large discussed the Grant St. project. They are coordinating with Vectren to have any conflicting gas lines moved. There is one high-pressure gas line and at least one other conflicting gas line. Mr. Henschen reported the updated engineers cost estimate is \$820,000. The engineers will coordinate with Lebanon Utilities as they consider a sanitary sewer project in the same area. This project is entirely separate from the storm water project. In the near future, Vice President Cunningham, Steve Large and Steve Henschen will “walk” the project route.

8. Greta Sanderson, Lebanon Cleanest City, indicated the city cleanup would encompass Thursday, May 12th, Friday, May 13th and Saturday May 14<sup>th</sup> this year. She indicated the Lebanon Cleanest City campaign has made a significant impact in reducing the amount of trash left on the streets, sidewalks, etc. She is requesting financial support from SWMB. She outlined several ways the SWMB could financially assist this effort. It was noted that this effort does fit with our MS4 requirements. Following discussion, Vice President Cunningham made a motion to allocated \$700.00 to this project. Secretary Temple seconded the motion and the motion passed. President Robertson was requested to review and approve any Lebanon Cleanest City materials associated with the SWMB.

9. Kerry Dailey, Christopher Burke, and Steve Large discussed with the SWMB the fee cost for storm water application permit. Please refer to a document provided by Bob Waples, Lebanon Utilities, titled *Review Fee Cost For Storm Water Application Permit* filed with the original minutes. The question was raised as to whether inspection fees are included in the permit cost. SWMB wants to make certain developers are paying the full cost. Kerry will review the costs for the past three years and discuss with the SWMB at the next meeting.

10. Steve Large indicated he would be getting contractor pricing to install drains on either side of the East Main Street Bridge.

11. Steve provided the SWMB with pricing for a cement mixer for the Street Dept. The cost is \$3,490 with a steel drum or \$3,630 for a poly drum. SWMB suggested Steve check into renting or borrow from Lebanon Utilities when possible. No action was taken.

12. The SWMB reviewed the claims. The question was raised as to whether DLZ's claim in the amount of \$2,160 might be a duplicate. Steve was asked to check on this. The amount of the claims was reduced to \$48,583.31. Vice President Cunningham made a motion to approve the claims for payment as amended. Secretary Temple seconded the motion. The motion passed. A detailed outline showing the claims along with supporting documents are filed with the original minutes.

13. SWMB discussed the Position Description for the Storm Water Operations Manager provided by President Robertson. With a few minor changes, President Robertson was authorized to pursue advertising for the position. A copy is filed with the original minutes.

14. The next regular meeting of the SWMB is scheduled for **Monday, April 4, 2016 at 4:30 PM** in the Utility Conference Meeting Room in the Municipal Building. The meeting will be properly advertised.

15. A Working Session to discuss the rate study with Donahue and Associates will be held on **Wednesday, April 20, 2016 at 4:30 PM** in the Utility Conference Meeting Room in the Municipal Building. The meeting will be properly advertised.

16. There being no further business, Secretary Cunningham made a motion to adjourn. Secretary Temple seconded the motion and the motion passed.

Tom Temple, Secretary  
Storm Water Management Board