

BOARD OF WORKS – MINUTES
MONDAY, DECEMBER 14, 2015

MEMBERS: Mayor Huck Lewis, Steve Large, Tom Garoffolo

Also present: Legal Counsel Bob Clutter and Clerk-Treasurer Tonya Thayer

Mayor Huck Lewis calls the meeting to order at 7:00 p.m. and everyone is lead in the Pledge of Allegiance.

REPORTS FROM DEPARTMENT HEADS

FIRE DEPARTMENT – Chief Chuck Batts – Verbal report given & written report submitted.

PARKS DEPARTMENT – Superintendent John Messenger – Verbal report given & written report submitted.

PLANNING DEPARTMENT – Asst. Planning Director Derek Warren – Written report submitted.

POLICE DEPARTMENT – Chief Sam Myers – Verbal report given & written report submitted.

STREET DEPARTMENT – Superintendent Larry Lee – Verbal report given & written report submitted.

LEBANON UTILITIES – Interim General Manager Mike Whitman – Verbal report given.

COMMUNICATIONS DEPARTMENT – Director Joe LePage – Verbal report given & written report submitted.

CLAIMS

Motion by Large to approve claims, 2nd by Garoffolo. Motion carries by a unanimous vote.

RESOLUTION

RESOLUTION 2015-2 – A RESOLUTION AUTHORIZING THE EXECUTION AND DELIVERY OF A MASTER EQUIPMENT LEASE/PURCHASE AGREEMENT AND

ACCEPTANCE CERTIFICATE NO. 001, AND RELATED INSTRUMENTS, AND DETERMINING OTHER MATTERS IN CONNECTION THEREWITH.

Motion by Large to pass Resolution 2015-02 and authorize Mayor Lewis and Clerk-Treasurer Thayer to sign documents, 2nd by Garoffolo. Motion carries by a unanimous vote.

BUSINESS

Andrew Howe came before the Board to request a 3 way stop sign at Grant Blvd. and Monroe Crescent. Mayor Lewis asked Sam Myers and Larry Lee to look into this and report back to the Board.

Attorney Bob Clutter opens the Bids for Asphalt, Stone, Oil and Grease.

Motion by Large to accept all submitted bids, 2nd by Garoffolo. Motion carries by a unanimous vote.

IT Department submits request to surplus 2 cell phones.

Motion by Garoffolo to approve request, 2nd by Large. Motion carries by a unanimous vote.

Sam Myers, Chief of Police and Larry Lee, Street Superintendent give a report regarding a traffic survey on Elm Swamp Road at Anderson Rd. and Angilee Way.

Motion by Garoffolo to approve the 4 way stop, 2nd by Large. Motion carries by a unanimous vote.

Sam Myers, Chief of Police asks the Board to declare the following items as surplus: 1 Taser X26P Serial Number x12000w2v (unable to repair and will be destroyed by Taser). 2 K9 kennel inserts for old Tahoes. They don't fit in the newer Tahoes. We are planning on selling these to Goshen PD for \$100 each.

Motion by Garoffolo to approve surplus, 2nd by Large. Motion carries by a unanimous vote.

ADJOURNMENT

Motion by Garoffolo to adjourn, 2nd by Large. Motion carries by unanimous vote.