

**BOARD OF WORKS – MINUTES**  
**MONDAY, NOVEMBER 25, 2019**

**MEMBERS:** Mayor Matt Gentry, Jane Taylor, Bill Stoner, Allen Milburn, Dick Robertson

Also present – Attorney Rob Schein, Clerk-Treasurer Tonya Thayer

Bill Stoner calls the meeting to order at 5:30 p.m. and everyone is led in the Pledge of Allegiance.

Roll Call: Absent Mayor Matt Gentry, Jane Taylor

**APPROVAL OF NOVEMBER 12, 2019 MINUTES**

***Motion by Milburn to approve said minutes, 2<sup>nd</sup> by Robertson. Motion carries by a unanimous vote.***

**REPORTS FROM DEPARTMENT HEADS**

**POLICE DEPARTMENT** – Chief Chad Morgan – Verbal report given & written report submitted.

**FIRE DEPARTMENT** – Chief Chuck Batts – Verbal report given & written report submitted.

**PARKS DEPARTMENT** – Superintendent John Messenger – Verbal report given & written report submitted.

**ENGINEERING DEPARTMENT** – City Engineer Kevin Krulik – Verbal report given & written report submitted.

**STREET DEPARTMENT** – Superintendent David Newell – Verbal report given & written report submitted.

**PLANNING DEPARTMENT** – Director Planning & Zoning Ben Bontrager – Verbal report given & written report submitted.

**COMMUNICATIONS DEPARTMENT** – Director Joe LePage – Verbal report given & written report submitted.

**OLD BUSINESS**

**NEW BUSINESS**

**ABNER LONGLEY PARK SPLASH PAD CHANGE ORDER #5** – Kevin Krulik, City Engineer explains this is a credit for -\$3800.00 for work that wasn't needed or for work that was performed by the Parks Department.

*Motion by Stoner to approve change order #5 for a credit of -\$3800.00, 2<sup>nd</sup> by Robertson. Motion carries by a unanimous vote.*

**SUNBROOK SURETY & SECONDARY PLAT DEDICATION** - Kevin Krulik, City Engineer explains Section 1 to accept sureties for Public Infrastructure the Performance Bonds (for items not completed) for \$422,943.75 and Maintenance Bonds (for work that has been done) for \$271,718.75 to move forward with the administrative acceptance of the secondary plat and allow that plat to be recorded and open up for lot sales and home construction.

*Motion by Stoner to approve the Plat Dedication upon legal review and administrative approval, 2<sup>nd</sup> by Robertson. Motion carries by a unanimous vote.*

**BUTLER FAIRMAN & SEUFERT - ACTIVE LIVING SIDEWALK PROGRAM AGREEMENT** – Kevin Krulik, City Engineer explains this is a contract for right of way acquisitions on Riley Road, Lafayette Ave. and Witt Road for active living projects, sidewalks and road widening services, to be paid from Active Living expenses in 2019. The cost should not exceed \$47,340.

***Motion by Stoner to approve the Active Living Sidewalk Agreement upon legal review and funding available, 2<sup>nd</sup> by Robertson. Motion carries by a unanimous vote.***

**MOUNTAIN BIKE PARK PLANNING AGREEMENT – Kevin Krulik, City Engineer discusses the bike park at the city dump, located about 3 miles outside the city limits near the Trophy Club Golf Course. After a lengthy discussion it was decided to table this item until more information can be obtained.**

***Motion by Robertson to table this item, 2<sup>nd</sup> by Milburn. Motion carries by a unanimous vote.***

**SURPLUS ITEMS: 2004 & 2006 SNOWPLOWS – STREET DEPARTMENT – David Newell, Street Department Superintendent explains these snowplows are no longer working and would like to surplus them.**

***Motion by Stoner to surplus the 2004 & 2006 Snowplows, 2<sup>nd</sup> by Milburn. Motion carries by a unanimous vote.***

#### **CLAIMS**

***Motion by Robertson to approve claims, 2<sup>nd</sup> by Milburn. Motion carries by unanimous vote.***

#### **ADJOURNMENT**

***Motion by Robertson to adjourn, 2<sup>nd</sup> by Milburn. Motion carries by unanimous vote.***

The next Board of Works meeting is scheduled for December 9, 2019 at 5:30 p.m.

Respectfully submitted – Tonya Thayer – Lebanon Clerk-Treasurer