

BOARD OF WORKS – MINUTES
MONDAY, SEPTEMBER 12, 2016

MEMBERS: Mayor Matt Gentry, Bill Stoner, Jane Taylor

Also present: Legal Counsel Rob Schein and Deputy Clerk-Treasurer Cindy Poore

Mayor Gentry calls the meeting to order at 7:00 p.m. and everyone is lead in the Pledge of Allegiance.

MINUTES OF AUGUST 22, 2016

Motion by Taylor to approve said minutes, 2nd by Stoner. Motion carries by unanimous vote.

REPORTS FROM DEPARTMENT HEADS

FIRE DEPARTMENT – Chief Chuck Batts – Verbal report given and written report submitted. Chief Batts requested approval to start the online application process. These applicants would be used for potential new hires over the next two years. If approved, the application will be available on the City’s website from Thursday, September 14, 2016 – Friday, October 14, 2016.

Motion by Taylor to approve the requested application process for LFD, 2nd by Stoner. Motion carries by a unanimous vote.

PARKS DEPARTMENT – Asst. Director Todd Janssen – Verbal report given and written report submitted.

PLANNING DEPARTMENT – Interim Director Derek Warren - Verbal report given and written report submitted.

POLICE DEPARTMENT –Chief Tyson Warmoth – Verbal report given and written report submitted.

STREET DEPARTMENT – Superintendent Larry Lee – Verbal report given and written report submitted.

COMMUNICATIONS DEPARTMENT – Director Joe LePage - Verbal report given and written report submitted.

CLAIMS

Motion by Stoner to approve claims as submitted, 2nd by Taylor. Motion carries by a unanimous vote.

NEW BUSINESS

Homecoming Parade Street Closure Request – Makayla Huffer and Carter Ridge are requesting the following street closure for the 9/16/16 homecoming parade route. Essex Dr from the high school to Meridian St heading South, turn East on North St., head North on East St to return to the high school via Essex Dr. No parking signs will be placed for this route from 4 pm – 6 pm.

Motion by Stoner to approve the necessary street closures for the homecoming parade on Sept. 16, 2016, 2nd by Taylor. Motion carries by a unanimous vote.

Street Light Request – Laurie Gross received a request for an additional street light to be placed between 721 & 727 Powell St.

Motion by Stoner to approve an additional street light on Powell St. between 921 & 927 Powell, 2nd by Taylor. Motion carries by a unanimous vote.

Performance Bond: Auburn Meadows – Mike Andreoli - The request for a performance bond for phase 2 of the Auburn Meadows was moved to the 9/26/16 meeting in order for the Ordinance and bond to be reviewed by the city attorney.

Indianapolis Ave: Phase 2 Legal Services – Tom Kouns Now that Phase 2 is underway, INDOT is requiring that this project have a contract with the city attorney in case there is an issue regarding the ROW's and imminent domain is required. Having the contract will enable the city to submit these for grant reimbursement.

Motion by Stoner to approve that the Mayor be able to sign this contract for legal services upon its completion and review, 2nd by Taylor. Motion carries by a unanimous vote.

Farmer's Market – Joe LePage - The 3rd Friday Farmer's Market lands on the same Friday as Back to the 50's (9/16/16) Due to this, Mr. LePage is requesting that Washington St between Meridian and East Streets be closed so the Farmer's Market can set up in front of the library. The street would be closed from 2 pm – 8 pm on 9/16/16.

Motion by Stoner to approve the closure of Washington St from Meridian St. to East St. from 2pm – 8 pm on 9/16/16., 2nd by Taylor. Motion carries by a unanimous vote.

ADJOURNMENT

Motion by Stoner to adjourn, 2nd by Taylor. Motion carries by unanimous vote.

Respectfully submitted – Cindy Poore – Lebanon City Deputy Clerk-Treasurer