

**BOARD OF WORKS – MINUTES**

**MONDAY, APRIL 23, 2018**

**MEMBERS:** Mayor Matt Gentry, Jane Taylor, Bill Stoner, Dick Robertson, Allen Milburn

Also present – Attorney Rob Schein and Clerk-Treasurer Tonya Thayer

Mayor Gentry calls the meeting to order at 5:30 p.m. and everyone is led in the Pledge of Allegiance.

**ROLL CALL**

Roll Call conducted by Clerk-Treasurer Tonya Thayer – All present

**APPROVAL OF APRIL 9, 2018 MEETING MINUTES**

***Motion by Stoner to approve said minutes as amended, 2<sup>nd</sup> by Milburn. Motion carries by a unanimous vote.***

**REPORTS FROM DEPARTMENT HEADS**

**POLICE DEPARTMENT** – Chief Tyson Warmoth – Verbal report given & written report submitted.

**FIRE DEPARTMENT** – Chief Chuck Batts – Verbal report given & written report submitted.

**PARKS DEPARTMENT** – Superintendent John Messenger – Verbal report given & written report submitted.

**ENGINEERING DEPARTMENT** – City Engineer Kevin Krulik – Verbal report given & written report submitted.

**PLANNING DEPARTMENT** — Director Ben Bontrager - Verbal report given & written report submitted.

**STREET DEPARTMENT** – Craig Hurst – Verbal report given & written report submitted.

**COMMUNICATIONS DEPARTMENT** – Director Joe LePage – Verbal report given & written report submitted.

**STORMWATER DEPARTMENT** – David Newell – Verbal report given & written report submitted.

### **OLD BUSINESS**

**GRANT STREET PROJECT SETTLEMENT & RELEASE AGREEMENT – KEVIN KRULIK, CITY ENGINEER** - This is the final agreement to terminate our contract with Gradex, it does provide compensation for real expenditures up until we cancelled the project for a total of \$72,015.15 which will be split between the Board of Works and the Lebanon Utility Service Board.

*Motion by Stoner to approve the Grant Street Project Settlement and Release Agreement authorizing Mayor Gentry to execute, 2<sup>nd</sup> by Robertson. Motion carries by a unanimous vote.*

**DOWNTOWN & BIG 4 TRAIL UPDATES & CONTRACT APPROVALS – KEVIN KRULIK, CITY ENGINEER** – Kevin explains the updates.

*Motion by Robertson to approve the final contract as amended and giving Mayor Gentry the ability to execute the contract on behalf of the Board of Works, 2<sup>nd</sup> by Stoner. Motion carries by a unanimous vote.*

### **NEW BUSINESS**

**STREET CLOSURE REQUEST – MAIN STREET – TOM MELVILLE, BCSD** – On May 15, 2018 at 10:00 a.m. there will be a Memorial Service on the Courthouse steps, in the past it has been held on Main Street, but the Downtown Construction will begin on May 7, 2018 making it a problem to conduct the service on Main St. Robertson suggests using Washington Street.

***Motion by Taylor to approve Street Closure on May 15, 2018 between 9:00 a.m. – 12:00 p.m. on either Meridian St. or Washington St. based on the BCSD decision, 2<sup>nd</sup> by Stoner. Motion carries by a unanimous vote.***

**CITY OF LEBANON and STORMWATER CLAIMS**

***Motion by Stoner to approve claims, 2<sup>nd</sup> by Robertson. Motion carries by a unanimous vote.***

**ADJOURNMENT**

***Motion by Robertson to adjourn, 2<sup>nd</sup> by Taylor. Motion carries by a unanimous vote.***

The next Board of Works meeting is scheduled for May 14, 2018 at 5:30 pm

Respectfully submitted – Tonya Thayer – Lebanon City Clerk-Treasurer